

Summerhill Borough Council
Monthly Meeting Minutes
March 14, 2023

Call to order

The regular monthly meeting of Summerhill Borough Council was held at 7:00 PM on Tuesday, March 14, 2023. Council President Becky Templeton called the meeting to order at 7:00pm.

Council Members present

President, Becky Templeton, Vice-President, Russell Jones, Joni Trovato, Danielle Ritchey, Brad Bodenschatz, Matt Penatzer, Mayor Eric Miller and Ray Penatzer.

Others present: Karmen Baumgardner, Tax Collector/Electric Secretary and Treasurer

Not in Attendance

Janice Anderson, Secretary

Visitors

Breanna Berkebile from Mainline Newspaper

Larry Wilburn- a year ago he approached council about naming a bridge after his uncle. This has been approved and PennDOT has the signs to be installed. He is formally asking for permission to close 2nd street from Jackson to Main Street and inviting anyone from council to attend the dedication ceremony. PA State Rep. Rigby's office will be performing the ceremony. They will contact Mr. Wilburn when they will be doing this, and he will let Ray or Matt when it will be happening.

Approval of minutes

The February 14, 2023, regular meeting minutes were approved by a motion from Danielle Ritchey, seconded by Russell Jones, motion was unanimously approved.

Approval of financial statements

The financial statements as of March 14, 2023, were approved by a motion from Matt Penatzer, seconded by Ray Penatzer, motion was unanimously approved.

Approval of payment of bills

The payment of the bills (March 1 – March 14, 2023) of \$4,649.39 from the General account and \$23,064.95 from the Electric account were approved by a motion from Russel Jones, seconded by Danielle Ritchey, motion was unanimously approved.

Fund Transfers

No fund transfers were needed.

Budgets

All budgets are current and still working with Wessel to correct \$40,000..

Correspondence

- Forest Hills Municipal Authority – January 17, 2023 minutes provided – nothing pertains to us
- Laurel Municipal Inspection Agency – March 8, 2023, minutes provided – no permits – bought 2 new vehicles. Got Cambria township back to the association.
- Forest Hills Regional Alliance – no report
- Croyle Township Police Report – 9 incidents reported in February 2023.

Old Business

- Delinquent Light Accounts – there are 7 delinquent accounts as of March 8, 2023. One certified was sent, one moved out and are supposed to pay, and one LIHEAP is sending a check to pay the whole amount.
- Codification – Danielle will collect all the changes, compile them, get approval from everyone, then submit to Nils from American Legal Publishing.
- Code Violations – 764 2nd St was called and would not park on sidewalk. No new violations.
- Ehrenfeld Borough Intergovernmental Agreement – all ready to go – Russ has been keeping track of Luke's time with them. They will be billed quarterly.
- AMP Advanced Metering System – they had gotten a lot of negative feedback on the price for a more expensive meter because the grant requires it. They are still working on some more grant information. Pricing provided is broad and not specific to Summerhill Borough.
- Silt/53 Bridge – no updates – remove from old business moving forward.
- Employee Handbook – remove president's day, Columbus Day, veterans' day, and MLK day – sick leave is too generous, explanation of a part-time employee is worded oddly, vacation base it upon hours worked. A workshop will be held to update the Handbook for approval at the April meeting. Danielle, Russ, and Becky will work on this.
- Summerhill Borough Block Party – no word back from SSC, Becky will reach out for more information.
- IT – LVTech –A motion to move forward with the Firewall/Wireless/Email Proposal and evaluate devices to determine maintenance and support was made by Russell Jones, seconded by Brad Bodenschatz, motion was unanimously approved.

New business

- Cambria County 2025 (Biennial)Transportation Program Update and Form – if we have a highway and/or bridge project that we wish to be considered for programming as part of the twelve-year program update, we must contact the planning commission by March 31, 2023. Eric will complete the form.

- County Aid Application- liquid fuels for street paving/patching/repairs, and street repair equipment – annual paperwork – Becky and Eric will complete.
- EADS Agreement - DCNR Grant: Freedom Park – signatures are required to be uploaded to DCNR portal.
- Summerhill Recreation Baseball Donation - \$50 donation will be made.
- Solar Panel email – create ordinance to restrict how big the panels will be as we will not be buying back power from residents. Review email from Brad/Sam

Committee Head Updates

- **Electric Secretary (Karmen)** - no updates
- **Streets (Russ)** – Worked on job application to be used for summer employees. It was agreed that it would be used as it will help Janice create personnel files. Summer Help Wanted Posting will be posted on Facebook, bulletin board at post office and an ad in Mainline newspaper. Luke and Russ will be working on the concession stand hot water heater, and getting it cleaned up so it's up and running by April 1. Russ had asked a contractor for estimated pricing on the concrete apron, so we know if we need to bid it out. This person hadn't had time to give him an estimate. It was decided that instead of waiting on an estimate to just get 3 quotes as we are going to have to get quotes anyway.
- **Codification (Danielle)** – nothing further than already discussed.
- **Electric (Joni/Brad)** – working on putting up 17 of 20 ordered streetlights. Truck will be inspected in next few weeks.
- **Parks & Recreation (Joni)** – we have 7 upcoming rentals through September. Three are non-residents so checks should be received for them. Waiting on Little League schedules to approve a May request.
- **Budget (Becky)** – nothing to report
- **Secretary (Janice)** – blight conservatorship – see article in google drive – discuss or don't – document is a good read, and good to know.
- **PEMA Training** – Randy Johnson is the trainer for the Croyle Region. There is a meeting at the end of the month to determine when training will be held. Eric will relay this information once it is available.

A motion was made to adjourn the meeting by Danielle Ritchey, seconded by Russel Jones, motion was unanimously approved. Meeting adjourned at 8:10PM.

President

Mayor

Secretary/Treasurer