

Monthly Meeting of  
Summerhill Borough Council Minutes  
July 11, 2023

**Call to Order**

The regular monthly meeting of Summerhill Borough Council was held at 7:00 PM on Tuesday, July 11<sup>th</sup>, 2023. Council President Becky Templeton called the meeting to order at 7:01pm, and the Pledge of Allegiance was recited by all.

**Attendance**

Council Present: President, Becky Templeton, Vice-President, Russell Jones, Brad Bodenschatz, Danielle Ritchey, Ray Penatzer, Matt Penatzer and Mayor Eric Miller. Others present: Karmen Baumgardner, Tax Collector/Electric Secretary & Treasurer, Janice Anderson Borough Secretary.

Absent: Joni Trovato

**Visitors** Brianna of Mainline Newspaper:

**Approval of minutes**

Danielle noted the “Typo” of the word Donation in the June Minutes but made the motion to approve the June meeting minutes with Typo Correction, and Matt seconded the motion – all in favor, motion passed.

**Approval of financial statements**

Danielle noted that there were/are a few anomalies on the balance sheet but noted that Our Wessel representative will be back from leave soon, and those issues will be addressed.

**Approval of payment of bills**

Reviewed Karmen’s payment of Bills. Spike made the motion to accept the payment of bills and Russ seconded the motion. All were in favor and the motion carried.

**Fund Transfers** n/a

**Budgets**

Again, it was mentioned that there is something amiss with budget – mostly the electric accounts. Karmen will review and correct.

**Correspondence**

- Forest Hills Municipal Authority –nothing noteworthy.
- Laurel Municipal Inspection Agency - no permit activity and no meeting updates
- Croyle Township Police Report – Eric received comments from few residents stating dog issue(s) seem better now. . .
- DCED Grant Funds – document/info presented to council for the purpose of applying (if desired) for future sidewalk work.
- C.D. Renewal – Becky spoke with 1<sup>st</sup> Summit bank. Interest Rates are still favorable and since 1<sup>st</sup> Summit appreciate our business, they offered 5% interest on renewal (currently getting 3.8%). Based on discussion held, Matt made the motion to continue with a 18month CD at 5% and Daniell seconded the motion. Motion passed unanimously. Becky will complete the needed paperwork.

**Old Business**

- Delinquent Light Accounts –Karmen sent 5 certs. 3 residents paid. Waiting on 3 to collect their cert mail.
- Codification – Danielle has not reached out to Nils yet – giving him more time since they were VERY gracious with the amount of time we took.
- Code Violations – Janice informed council of the letters sent to violating residents and that a log is now being maintained for this purpose. We received a response from the contractor’s insurance company stating they were NOT responsible as they were only the “Sealer”. It was briefly discussed and decided to SEND Another Letter to resident telling them to get in touch with the



## Monthly Meeting of Summerhill Borough Council Minutes

actual PAVER/MILLER. Additionally, it was approved for the following properties/residents to receive violation letters:

- 254 Croyle St – Unregistered Vehicle(s)
- 311 Main St- Uninspected vehicle
- 102 Tunnel St Unregistered Vehicle.
- 544 Main St – Kist – Unregistered Vehicle: Council asked Janice to Reach out to Steve (Croyle twp. Police) to see if would issues citation.
- AMP Advanced metering –AMP has decided to apply for grant on a “Per meter” basis (not per Municipality), therefore our cost will be lower – BUT, depends on decisions of other municipalities, but this is still far away yet – PUSH OUT to next/other meeting.
- Electrician/Lineman - Janice presented council with costs to advertise in both the Johnstown Tribune Democrat and Mainline Newspaper. Council decided for the Larger (\$93) ad in Mainline and declined the J-town Tribune Democrat. – it was reiterated that the job description in on our website and on Facebook
- Ball Filed Fence – Measured, but no quote(s) yet – push out to August Meeting.
- Concreate Apron –Russ discussed the work done on the apron and talked about the “Wall Issues” Because of wall issue the extra costs were for Sealing the wall and French Drains. – All documents (and photos) associated with this project are now filed – see drawer 15 – filed under 2023;.
- New Attorney – per Eric, Toby McIlwain will take us on and is willing to meet with us Eric will invite him to our August (or Sept) meeting.
- Insurance Update – Have not received any updates or information from Brett yet – Push Out to August Meeting.
- Sidewalk Condition – Russ and Becky selected certain areas (from Maps). Becky did a follow-up with Dan from EADs. Council Discussed the lack of response from Dan of EADs and proposed to reach out to the Johnstown office. – All agreed – We need “Linear Footage” of the areas – so Becky to reach out to “Muir” (local connection) for assistance.
- Park Vandalism- no camera quote from Getting’s

### New Business

- Job Descriptions – Per Becky, the following positions will need descriptions written: Secretary / Treasurer / Elec Sec / Elect Lineman / Street Comm / Seasonal Laborer. Janice let all know that based on what has already been provided and what she found (in old files) she will work with council to get new descriptions written.
- Pickleball – Per Karmen, she knows someone that will paint the lines for pickle ball at the current tennis court – this person will donate his time and material. Karmen has a temporary net. Possibilities for permanent net-age were discussed, but decided to get the court painted and see how the interest is – if pickleball court is used, we will look at options for more permanent nets.

### Committee Head Updates

- **Electric Secretary (Karmen)** – n/a
- **Streets (Russ)** –discussed need to draft street budget.
- **Codification (Danielle)** – See above (old business)
- **Electric (Joni/Brad)** –n/a
- **Parks & Recreation (Joni)** –. Meeting with Dan (EADs) and guy from Gazebo Company on 07/25 at 9am to do an “on-site” (as zoom meeting did not go well). Work not expected till next year. Joni & spike meeting on the 18<sup>th</sup>.
- **Budget (Becky)** – Becky reminded all to start thinking about what they need for 2024.
- **Office/General (Janice)** – Janice provided a BASIC filing matrix/cheat sheet showing what is filed where AND provided a list of mandatory requirements due by the borough. Informed all that logs are now being kept tracking code violation/permit and list of residents (for mailing purposes).
- **MISC:** Block Party was a great success! TONS of People – there were many inquiries about if this will be held annually (per Becky – perhaps – but possibly without the bouncy house). A total of 26 residents were signed up for the yard sale – Money from Good Will Collection will go to Fire Company.

Monthly Meeting of  
Summerhill Borough Council Minutes

The regular meeting was stopped (at 8:02 pm) – Janice left the meeting – meeting went into “Executive Session. Russ made the motion to adjourn the Executive meeting at 8:20 pm and Danielle seconded the motion. Regular meeting resumed at 8:22pm . Russ made the motion to adjourn the meeting and Brad seconded the motion . Meeting adjourned at 8:25 pm.

---

**President**

---

**Mayor**

---

**Secretary/Treasurer**