

# Borough of Summerhill

524 Main Street • PO Box 289 • Summerhill, PA 15958 • 814.495.5353

**Job Description:**  
**Journeyman Lineman / Electrician**  
**(Part Time)**

We are looking for an experienced Journeyman Lineman/Electrician to maintain and operate Summerhill's Electrical Substation. The **Part-Time** job will require you to be dependable and available year-round. Summerhill provides the best service to our valued customers and residents and therefore we are looking for someone knowledgeable, dependable and safety-minded.

**Responsibilities:**

- Main responsibilities
  - Maintains, installs, troubleshoots, and repairs overhead and underground electrical systems.
  - Locates, troubleshoots, and resolves power failures and circuitry issues.
  - Tests equipment and connections, removes, repairs, and replaces defective components.
  - Performs preventative maintenance on electrical equipment, transformers, cutouts, and streetlights.
  - Administers "shut-off" notices, pulls electrical services, and reconnects services.
  - Installs a variety of components, equipment, and fixtures.
- Purchasing responsibilities
  - Communicates and interacts with vendors and suppliers.
  - Commissions and purchases a variety of components, equipment, and fixtures.
  - Maintains perpetual inventory of supplies and equipment.
- Administrative & Safety responsibilities
  - Works independently while adhering to guidelines, quality, and timeliness standards.
  - Complies with safety regulations and standards for work assignments, including wearing personal protective equipment (PPE).
  - Maintains knowledge of electrical codes for electrical system, components, and equipment.
  - Maintains all equipment regularly to ensure all equipment is up to code.
  - Completes and submits paperwork, expenses/receipts, reports, and timesheets as required.
  - Reports to the Electric Committee and Council Budgetary needs.
  - Performs any related work or administrative duties as required.

**Qualifications**

- Must have and maintain a CDL License required to operate electrical vehicle.
- Must maintain knowledge and/or certifications associated with safety and codes.

To Apply, please submit your resume to:

**Summerhill Borough Council**  
**P.O. Box 289**  
**Summerhill, PA 15958**