

Monthly Meeting of
Summerhill Borough Council
MINUTES: September 10th, 2024

Call to Order

The regular monthly meeting for the month of September was held at 7:00 PM on Tuesday September 10, 2024. Council President Becky Templeton called the meeting to order at 7:03pm and the Pledge of Allegiance was recited by all.

Attendance

Present: President Becky Templeton, Vice President Russ Jones, Mayor Eric Miller, Matt Penatzer, Ray Penatzer, Joni Trovato, Danielle Ritchey. Brad Bodenschatz (via Zoom). Others present: Karmen Baumgardner, Tax Collector, Treasurer & Electric Secretary.

Approval of minutes

Joni made the motion to accept the August minutes and Ray seconded the motion. Motion carried.

Visitors

Ray from Mainline Newspaper

Approval of financial statements

- Balance Sheet – Nothing to report
- Budgets – Corrected some misclassifications under highway maintenance
- Fund Transfers – None needed

Approval of payment of bills

- Payment of Bills – \$17,457.70 (19 bills from checking account) \$ 19,156.67 (3 bills from electric dept)
Russ moved to pay the bills, Matt seconded the motion, the motion carried.

Correspondence

- Forest Hills Municipal Authority – nothing of note
- Croyle Township Police Report – some activity, mainly welfare checks
- Cambria Connection- available to all to peruse
- Dept of Labor and industry-SWIF correspondence, Karm will handle
- Insurance renewal information-can be reviewed by all
- Reminder for election day- Tues, Nov 5th

Old Business

- Delinquent Light Accounts -Karmen reports 10 total delinquent light accounts. Possibly 2 certified letters to go out if not paid this month.

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- Property Maintenance- Brown St-car sitting for many years, Pine St-grass clippings, Birch St- pothole (this is Boro responsibility-Russ will address), 442 Jackson St- Glass from broken window on porch and roof
- Secretary- Job ad flyer. Please review and help with any changes. Will post ad by the end of the week.
- Health Insurance- South Fork in the same boat, will need to shop around for plans. Police use “Penny Program” to purchase their own. Still waiting to hear back from PSAB. General thoughts are either the Boro is to pay, or Employee can reach out to purchase their own. We are not to offset costs with a raise. Becky will reach out to other local Boro’s to see if we can pull together to purchase a plan.
- AMP Resolution- Resolution 2024-001 authorizing the execution of the CPPG pool power agreement that was updated last meeting. Motion to adopt the resolution made by Matt and seconded by Russ. Motion carried.

New Business

- Forest Hills Area EMS report- Quarterly, to come out in October
- Treasury Report- After the dissolution of the Secretary’s employment, there were numerous emails discovered regarding COVID relief reports that were needed to be filed. There were multiple emails regarding the reports, we are severely delinquent. There could be fees associated in the future. After reaching out to the US treasury, Becky found that the reports will be needed until all COVID funds by all recipients have been spent and accounted for. Becky logged in and re-assigned US Treasury accounts to Eric Miller, Danielle Ritchey, and Karmen Baumgardner for backup.
- Insurance Renewals- Russ and Becky to go over schedule of equipment and vehicles to be covered. Renewals look good and just need to be filed.
- Trick Or Treat Date: Halloween falls on a Thursday this year! Trick or Treat will be held on Thursday, Oct 31st, 6-8pm

Committee head Updates

- Electric Secretary (*Karmen*) – SWIF audit done and passed! Cody walked with Karm to learn the meter reading route to be able to help in the winter months. Cody requesting Direct deposit, Karm reached out to Marissa at Wessel to help get it set up.
- Electric (*Brad*)- Talked to Barclay about the lights to be installed at the ball field as well as streetlights. Kristal is available to help the streets commissioner now that summer help is gone, it was suggested that a list be made for Kristal to work on as she has availability.
- Projects (*Russ*) – Swing parts came in and were installed. There is some flex in the pole between the swings, will need to come up with a solution in the future. Swing overall is in a decent shape and safe. Finished with the crack sealing for this season. Potholes need patched, Russ and Cody will be fixing on Thursday. We will need an email for streets commissioner (Streets@summerhillboro.com)

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- Mayor (*Eric*)- Building codes agency wants to do a golf outing Sept 27th at Cresson for the yearly meeting. Any council members are invited to attend. Grants given from Frank Burns- \$34,325 for baseball field lights. Ambulance received \$35,195.37 for protective equipment. Parks received \$47,352.00 for supplemental needs. The total money we will receive is \$116,872.37 with no match required.
- Electric (*Joni and Eric*)- PMEA meeting at Omni-Average outage for power is 80hrs per year, Summerhill is significantly below. PJM (transmission) is going to be increased to 2.6kw/hr. Talks of restarting nuclear power plants again. Packet about landlord/tenant issues for Karm- Summerhill Boro is doing all they can based on recommendations. Meetings regarding generators, possibly will have people here to look at grounds and to discuss what we could do with generators. Concerns of sound and size will need to be addressed. Rate comparison tables show that Summerhill Boro is in the lower 5 municipalities in terms of price of kw/hr. Recommendations were made for strategic planning to help prepare for upcoming plans and projects, talks of putting a committee together to get PA Municipal Standards of Good Practice compiled for multiple municipalities. Meyner College offers classes about teaching elected officials about public power.
- Parks & Recreation (*Joni*) – Signed quotes with Ely and Willow Playworks for the park project. Just waiting on a start date from contractors. Will need to upload information to the DCNR portal. 2 pavilion rentals this month on the 21st and 28th. Will shut off water at pavilions after last rental. Will close the parks down after Trick or Treat.
- Budget (*Becky*) – Budget season is upon us. Please get all requests in ASAP. Budget committee to meet in October.
- Community (*Becky*)- General warning notice for residents with violations will be available at meetings to be utilized. Looking for Council members to review them and discuss at the next meeting.
- MISC Projects (*Danielle*)- Fall Dinner – FWF Insurance will be the speaker, committee will need meet to go over last minute details, shopping list, etc. Council members to continue to reach out to local businesses for donations. Will need a head count of our Council members who can help and attend.
Sidewalk (Multimodal Grants)- Ongoing

Adjournment: Russ made the motion to adjourn, and Joni seconded the motion. The meeting adjourned at 8:53pm.

President

Mayor

Secretary/Treasurer