

Monthly Meeting of
Summerhill Borough Council
MINUTES: August 13th, 2024

Call to Order

The Regular monthly meeting for the month of August was held at 7:00 PM on Tuesday August 13, 2024. Council President Becky Templeton called the meeting to order at 7:00 pm and the pledge of Allegiance was recited by all.

Attendance

Present: President Becky Templeton, Mayor Eric Miller, Ray Penatzer, Joni Trovato, Danielle Ritchey. Brad Bodenschatz and Matt Penatzer (via Zoom). Others present: Karmen Baumgardner, Tax Collector, Treasurer & Electric Secretary. Absent: Vice President Russ Jones

Approval of minutes

Danielle made the motion to accept the July minutes (with corrections) and Joni seconded the motion. Motion carried.

Visitors

Ray from Mainline Newspaper

Approval of financial statements

- Balance Sheet – Looks good. Want to explore moving more accounts over to the Money Market, we are receiving decent returns. (S&T electric dept account, Liquid fuels)
- Budgets – Look good, alert Karmen with any issues.
- Fund Transfers – none needed.

Approval of payment of bills

- Payment of Bills – \$11,114.16 (24 bills from checking account) \$22,766.57 (6 bills from electric dept)
Joni moved to pay the bills, Ray seconded the motion, the motion carried.

Correspondence

- Forest Hills Municipal Authority – June Minutes- Nothing to report.
- Croyle Township Police Report – Black dog running loose in town, will need to send a notice to owner. Nothing else to note from the report.
- Tax claim bureau notice- 2 homes going to tax sale next month.
- Free LTAP training on Sept 10th. Put in Russ' inbox.
- Gvozdich Attorney requesting a "No Lien" letter for a resident. Eric will forward to Croyle Twp.
- Playground Grant handout-forwarded to Matt Penatzer to research
- Wayne Langerholic- grant opportunities mailer
- PSAB fall leadership conference Oct 11-13th in Lancaster.
- Insurance verification for drivers- Eric will manage.

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Old Business

- Delinquent Light Accounts -Karmen reports 10 total delinquent light accounts. Possibly 4 certified letters to go out if not paid this month.
- Property Maintenance – Update from last meeting. The tree on Croyle will be removed. House on Main St has an overgrown lawn. Becky offered to reach out. All obstructions on Jackson Street have been taken care of.

New Business

- Updated CPPG Pool Agreement- Update to an existing agreement with AMP with new rates. Just needs updated and agreement signed at the end of the document. Motion made by Danielle to update the existing agreement and seconded by Joni. Motion carried. (Contract #2024-009508). Will be sent to the Attorney for the Borough to sign.
- Forest Hills Area EMS report- Decided to do a quarterly report that will be provided to all Municipalities to illustrate the financials and updated information.
- AMP Agreement- Blue Creek wind purchase. To diversify where we are receiving power. Motion made by Ray to adopt and sign the Blue Creek Wind agreement and seconded by Joni. Motion carried. (Contract #C-2-2004-3948) Will be sent to the Attorney to sign.
- Secretary- Will post job advertisements for part time secretary positions. Hoping to hold interviews this fall.
- Health insurance- Borough council members will research and reach out to see what options we can find to potentially offer health insurance to the Borough's singular full time employee.

Committee head Updates

- Electric Secretary (*Karmen*) – no discussion for Electric. SWIFT audit in September.
- Projects (*Russ*) – Aug will start to patch potholes. Crack sealing to be done in Sept. Curb painting is still ongoing. Flowerpot stands will be scraped and painted when grass is caught up. State flags were purchased for replacement. Part time employees will be done on Aug 16th. Finished winter job list for Cody, asking for Council to let Russ know if anything else needs addressed. Should we get an outlook email for Cody? Retaining wall on Jackson is falling over, owner is aware, no legal responsibility for the Borough. Tractor has been sitting in old redwood parking lot, resident complained of it becoming an eyesore. Resident complaint regarding sidewalks on Jackson Street. Sidewalk replacement discussions needed, looking to get a committee together to research future options.
- Mayor (*Eric*)- Met with Rep Burns to work on grants for lights at the ballpark, funds for EMS, filled out the paperwork to get grants going. Hope to hear back soon.
- Electric (*Joni*) – PMEA conference Sept 4-6.
- Parks & Recreation (*Joni*) – met with Cheri from DCNR to go over checklists in the portal. Our solicitor needs to sign one form for us to upload to the portal. We are on our way! Next step is to contact the contractor and to discuss start and end dates. Russ gave a list of items that need to be added to the budget for parks next year. Two remaining pavilion rentals this year. Bathrooms need to be addressed before pavilion rentals; on Saturday it was noted that the bathrooms were not clean before a rental took place.

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- Budget (*Becky*) – budgets are coming up. October budget meeting needs to be scheduled. The first vote is at the November meeting. Please get your requests ASAP.
- Community (*Becky*)- Yard sales went well, some residents asked to move to a different date next year, possibly earlier in the year before the trash pickup. Raised \$354.70 for the fire dep from our 3,547 pounds donated to Goodwill. GBU community night went really well! Will continue, talks of setting up a committee through the GBU to plan and execute in the future.
- MISC Projects (*Danielle*)- Fall Dinner – Meeting to be held on October 15th, moving things along. Invitations will go out this week. The caterer is Rimini Catering from Portage. Joni will schedule and order the food. Will need help from all council members to get donations for the raffle. Need to get a speaker and work on decorations.
Sidewalk (Multimodal Grants)- Still researching, will reach out to Frank Burns office to get more information.

Motion made by Danielle to move into executive session to discuss personnel matters at 8:26pm, seconded by Ray.

Motion made by Danielle to move out of executive session at 9:26pm, seconded by Ray.

Adjournment: Joni made the motion to adjourn, and Danielle seconded the motion. The meeting adjourned at 9:29pm.

President

Mayor

Secretary/Treasurer