

Monthly Meeting of  
Summerhill Borough Council  
MINUTES: July 09, 2024

### Call to Order

The Regular monthly meeting for the month of July was held at 7:00 PM on Tuesday July 09, 2024. Council President Becky Templeton called the meeting to order at 7:00 pm and the pledge of Allegiance was recited by all.

### Attendance

Present: President Becky Templeton, Vice President Russ Jones, Joni Trovato, Matt Penatzer, Danielle Ritchey, Brad Bodenschatz (via Zoom). Others present: Karmen Baumgardner, Tax Collector & Treasurer (& Electric Secretary), Janice Anderson Borough Secretary. Absent: Mayor Eric Miller, Ray Penatzer

### Approval of minutes

Joni made the motion to accept the June minutes (with Correction) and Danielle seconded the motion. Motion carried.

### Visitors

Diane Bosak, the Executive Director of PMEA discussed what is currently happening, opportunities, and information about the newsletter. Brief discussion on the type of assistance they provide as well as what to expect from the upcoming conference (and future conferences). Brad inquired about the potential for a low-capacity study or survey so we can be informed on what is left on the system in order to handle future advancements.

### Approval of financial statements

- Balance Sheet – general checking had no reconciliation due to BANK ERROR (transposition of 375 an 357) Bank will credit/fix error.
- Budgets – Becky reminded all of upcoming budget season – only a few months away.
- Fund Transfers – NONE.

### Approval of payment of bills

- Payment of Bills –Brief discussion about removing check 3359 to SWIF. Russ made the motion to accept the payment of bills and Danielle seconded the motion.

### Correspondence

- Forest Hills Municipal Authority – May Minutes - nothing of note – Becky advised all to review.
- Croyle Township Police Report – no June Report submitted in time for meeting.

### Old Business

- Delinquent Light Accounts -Karmen sent 5 certified, received payment on 3 and still waiting on 2 to collect their certified. - .
- Ballfield Light Project – Matt met with Representative Burns. Grant paperwork in progress. Also working with Rager for additional funds.
- Property Maintenance – a brief recap of the issue(s) in a recent text (shared w/ all council). Council advised to keep an eye out for abandoned vehicles a the site of the “Burning Issue”. Council agreed to give all property maintenance offenders 30 days to correct the issue or provide an acceptable plan to remedy the offense. Becky also suggested using a “Stock” letter (based on offense) to issue to offenders so that the issues and offending locations/owners are better documented and tracked as well more specific to each offense. Becky will Update the “Form/Letter” for council to fill out and Janice will then send letters to offenders. There was a brief discussion about maintenance issues on Croyle and Bridge Street, but until the “Form Letter” is completed, Becky will reach out to Owner(s).

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Summerhill Borough Council  
MINUTES: July 09, 2024

**New Business**

- Insurance policies – Becky will inquire into any “relevant” changes to our insurance policies as per the industry “conditional Changes” documents received.
- CD No, 0729 – Becky will inquire whether we auto renew the CD or roll into money market based on the RATES. Becky will check on interest rate of CD versus Money Market.
- Sidewalk Safety – Multimodal grants available July 31<sup>st</sup> (rec’d notice from Langerholc). Discussed either changing Engineering firm or simply asking for a different contact within EADs. Danielle volunteered to look into any possible grants (will talk w/ EADs and Representative Burns’ office. (Janice will supply Danielle w/ Burns’ contact info).

**Committee head Updates**

- Electric Secretary (Karmen) – no discussion
- Projects (Russ) –
  - Working with Croyle Twp to use the location across the street from twp bldg. for grass clippings. This will be strictly monitored (by twp supervisors). Must be clippings ONLY (no bags, no pots, etc.) If abused, site will be closed. This service/location will NOT be posted (to keep potential of abuse to a minimum).
  - Croyle twp will be putting a lock on our dumpster due to residents overloading it with their residential trash and refuse.
  - Crack sealing will start in august. Currently have 1 ½ pallet of material. Work will need completed by Cody (Only) Summer help not permitted to complete this work.
  - Painting curbs will commence throughout Borough.
  - Patching on 1<sup>st</sup> street intersection to Jackson (Big Hole). Also discussed was the hole at the catch basin at 1<sup>st</sup> ave by the park.
  - Benches at park have been painted
  - Weed eating continues at Ehrenfeld
  - Cody volunteered to read meters in the Winter
- Electric (Joni) –Digital speed sign/radar – (will be AC powered on utility pole). Brad recapped the product. Paperwork needs completed to purchase. It was noted that (one) address on the contract/sale agreement was incorrect. Brad to get this corrected so Janice can send in the signed contract. (as of the typing of this letter – no corrected paperwork received).
- Parks & Recreation (Joni) –Dan at EADS submitted docs to portal. Documents have been reviewed and need some site plan updates (more detail). EADs should be done by end of the week. Additionally, there are 6 pavilion rentals. There was an inquiry into kids “camping” at park – All agreed this is something we would want to do for everyone but maybe OK for Little League families Becky will let parents know and try to find an open date (NO OPEN FIRES).
- Budget (Becky) –
  - Community yard sale – 23 residents – maps available.
  - Donation for goodwill (sat & sun). Bringing bins 07/10/24
  - Summerhill community event (at firehall) August 10<sup>th</sup> – still trying to get a food truck, but face painting lady is coming.
  - Becky reminded all to think about budgetary items. Should we have a “community planning” session to discuss 5-to-10-year plans? Should we invite residents? Discussion held on when to have this – September or October – Before or After a meeting? Per Matt, if held the 1<sup>st</sup> week of October, council could discuss at the regular meeting the 2<sup>nd</sup> week of October.
  - Discussion held on when minutes and agenda should be completed and on Google drive. All agreed the minutes should be on google drive by end of month in time for EVERYONE to read/review before next meeting.
- MISC – topics discussed:
  - Fall Dinner – Danielle Becky and Joni will be the party planners for this event. Hopefully volunteers will step up to get work done when the time comes.
  - A retirement parade will be held for Larry Penatzer to celebrate his retirement of 25 years of service with the 911 Center. Parade will be on July 26<sup>th</sup>.

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- Swing set center bar “bowing”
- FYI – Russ will not be attending August meeting.

Adjournment: Joni made the motion to adjourn, and Russ seconded the motion. The meeting adjourned at 8:32 pm.

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**President**

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**Mayor**

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**Secretary/Treasurer**