

Monthly Meeting of
Summerhill Borough Council Minutes
August 08, 2023 –

Call to Order

The regular monthly meeting of Summerhill Borough Council was held at 7:00 PM on Tuesday, Aug 8th 2023. Council President Becky Templeton called the meeting to order at 7:01pm, and the Pledge of Allegiance was recited by all.

Attendance

Council Present: President, Becky Templeton, Vice-President, Russell Jones, Joni Trovato, Brad Bodenschatz (VIA ZOOM), Danielle Ritchey, Matt Penatzer. Others present: Karmen Baumgardner, Tax Collector/Electric Secretary & Treasurer, Janice Anderson Borough Secretary. Absent: Ray Penatzer, and Mayor Eric Miller

Visitors Brianna of Mainline Newspaper: Becky thanked Brianna for the Article was in mainline – about PICKLE Ball courts at park. Then a brief discussion on subscribing. Danielle made the motion to subscribe to Mainline Paper and Russ seconded the motion. All in favor: motion PASSED .

Approval of minutes

Group reviewed the July Minutes. Russ Made the motion to accept July's minute and Danielle seconded the motion – all in favor - PASSED.

Approval of financial statements

Council reviewed the Financial Documents. Karmen spoke with Wessell & Co.: there are just a few more issues to work out.& CDs all updated.

Approval of payment of bills

Group reviewed. Matt made the motion to Pay the Bills and Joni seconded – all in favor – PASSED

Fund Transfers Per Karmen, funds are running low and suggested we transfer funds. Group discussed transferring funds from elect to general - \$70k from Elec to General – Danielle made motion to move \$78k from elect to general and Matt seconded the motion – all in favor- PASSED

Budgets – n/a

Correspondence

- Forest Hills Municipal Authority (June Minutes) – Janice pointed out that FHMA uses Watkins Security for cameras. Janice was instructed to call FHMA & Watkins security about prices.
- Laurel Municipal Inspection Agency (no activity)- no discussion
- Croyle Township Police Report – no discussion
- Cambria Co. 911 Radio Update – no discussion
- F.H.H.S – Safety Meeting – date and time discussed
- AMP 2023 Annual Conference Registration information – no one interested.
- AMP – Lineman Training inquiry- no real discussion
- PADOT – Municipal Electric Vehicle Education Program – no discussion
- SWIF Audit – Janice informed all that we will be audited by SWIF. Brief discussion on what is needed. Danielle did this the previous year, and it is not difficult.!

Old Business

- Delinquent Light Accounts(FN) – 4 certs last month – TWO have paid -
- Code Violations – group wants letter sent to following:
 - 203 Mill St. – Eckenrode – grass clipping on Road & Sidewalk (motorcycles) – Final Warning – CODE & and/cop
- AMP Advanced Metering System -no updated
- Electrician/lineman – Post Job to INDEED
- Ball Field Fence – No update– Brad called Carny Fence and they not returning calls. Brad states. FENCING companies are really busy – Brad will keep trying and possibly look at other vendors.

Monthly Meeting of
Summerhill Borough Council Minutes

- Insurance Update - - NO updates from Jim Brett YET – Becky emailed 8/8 asking where things stand. -
- Sidewalk Condition (Curbing Project) Becky got info from DAN at EADs – Price quote was a big YIKES from all – Janice will send EADs stuff to BURNS's office grant lady – Becky asked about ENG, Permit & inspections Cost (not on quote) (guideline was cut stone curbing- Russ wants to PRIORITIZE the project and review -
- Park vandalism (see item No. 83 on FHMA Minutes)- Janice will reach out to FHMA Security people to get quote -
- Job Descriptions (see PS-10 folder in G-drive)- Janice informed group that the descriptions for the following were on the G-drive and ready for review: Boro Sec / Boro Treasure / Elec Sec / Electrician-Lineman / Str.Comm. the Job descriptions for the Electric Laborer and Seasonal Laborer NOT DONE-someone will need to write this and give to Janice to format like the others.

New Business

- LVTech update – Nick will be coming to install new hardware (waiting on 1 piece of equip, due to supply chain issues)-
- DCED LSA Grant presented Grant application guidelines & suggested using toward Curbing/sidewalk project.
- Summerhill (new) residents & Welcome directory – Discussion held about (either) updating the website or providing new residents with contact and borough information Janice will work on / update existing document (especially the names and numbers of Summerhill TOWNSHIP and Garbage as they are the most calls/inquiries we get.
- Animal Control Contract (Cam.Co. Humane Society) – review & complete agreement – Group discussed signing contract but had 6 questions. Janice will get answers to before enrolling
- Tax Claim – Upset Sale- Janice provided list of residents that is on the 2023 “Upset Sale”. Brief discussion on the process.

Committee head Updates

- Electric Secretary (Karmen) – n/a
- Streets (Russ)-
 - completed budget – gave it to Becky – Janice requested a copy (because this type of doc/info should be kept IN ONE LOCATION), Janice did not receive a copy.
 - Concrete apron DONE – waiting on 28-day cure –
 - Kirk & Hunter DONE – back to school . Isach still working till 23rd - but asked if he can work after school – 4:30 pm – he lives in Ehrenfeld – so Russ thought we could give him vest and equipment to take home and he could do Ehrenfeld work –Do we need working papers or mom's permission?.
 - Complaints of Speeding – 53 & New Germ road - - Discussion held on: contact Burns' office, portable speed bumps?
 - Cleaned tennis court – crew pressure washed – ready for pickle ball painting
 - Dump truck ready for winter –salt spreader control unit needed fixed and got new tires – need to do a walk around before winter season.
 - Floor – epoxy resin – Will likely use in-house guys Wont get to it this year – got to do ½ at a time – BIG JOB –
 - Water issue in building – Should we hire water restoration ?.
- Codification (Danielle) Rec'd email, inserts & binders – will review – EVERYONE TAKE a Binder & insert – REVIEW – for next meeting – will need to Advertise (TWO part) once all agree on codification. -- - Will need to adopt/complete the Codification Ordinance (then advertise)
- FIRE co – gobs tomorrow and corn hole tournament Aug 26th. Bridge on Jackson St. named Wilbur bridge.
- Electric (Joni * Brad) – Brad trying to get a meeting with Michelle -
- Parks & Recreation (Joni) 6 pavilion rentals for rest of year – On 7/25 met w/ Eads and gazebo people – looking at spring construction (April) 2 months to build. Now getting 20ft gazebo (not 16ft). Will need to purchase benches. Gazebo not wood – no maintenance (metal roof?).
- Budget (Becky) – Becky reminded everyone to prep/provide for budget planning.

Monthly Meeting of
Summerhill Borough Council Minutes

- Office/General Updates (Janice): NO Update

The group wanted to discuss an HR Issue, but opted for special meeting at another/later day and time (will need Eric involved & he is absent from this meeting).

Matt made the motion to Adjourn the meeting and Danielle seconded the motion – all in favor - PASSED – adjourned at 8:42.

President

Mayor

Secretary/Treasurer