

Monthly Meeting of
Summerhill Borough Council Minutes
May 09, 2023

Call to Order

The regular monthly meeting of Summerhill Borough Council was held at 7:00 PM on Tuesday, May 09th, 2023. Council President Becky Templeton called the meeting to order at 7:00pm, and the Pledge of Allegiance was recited by all.

Attendance

Council Present: President, Becky Templeton, Vice-President, Russell Jones, Joni Trovato, Brad Bodenschatz, Danielle Ritchey, Ray Penatzer, Matt Penatzer

Others present: Karmen Baumgardner, Tax Collector/Electric Secretary & Treasurer, Janice Anderson Borough Secretary

Absent: Mayor Eric Miller

Visitors Brianna of Mainline Newspaper

Approval of minutes

Joni made the motion to approve the April meeting minutes and Danielle seconded the motion – all in favor, motion passed.

Approval of financial statements

There was a question about line 2100 – it is just a money transfer. Matt made the motion to approve financial statements and Ray seconded the motion.

Approval of payment of bills

Reviewed Karmen's payment of Bills. Russ made the motion to accept the payment of bills and Joni seconded the motion. All were in favor and the motion carried.

Fund Transfers n/a

Budgets

Budgets were reviewed. Line 5058 – construction material went over. Could be an old/new number issue and item 5044 furniture may just be misclassified – Karmen will get back to us next meeting. (Furniture was for Shelving – per Becky put in **electric (7001)**)

Correspondence

- Forest Hills Municipal Authority –nothing discussed – council advised to review/read.
- Laurel Municipal Inspection Agency - permit report – No Activity.
- Croyle Township Police Report – number of dog bites reported was discussed. Becky referenced the blurb put in the newsletter about dogs.

Old Business

- Delinquent Light Accounts –1 shut off, 1 LIHEEP 1 rec'd shut off notice, 2 filed for LIHEEP, 1 did not (yet) pickup certified mail.
- Codification – Briefly reviewed list from Danielle. Danielle will have an update at June meeting (for group review). Electric Fees will be added to Elect Codification.
- Code Violations – Council agreed to give Residents another week to be sure lawns are mowed. Matt got two phone calls on the yellow house with 3 bays (but no one lives there).
- AMP Advanced metering – nothing – but possibly more to discuss at June Meeting.
- Summerhill Boro Block Party – this appears to be a dead issue – remove from agenda.
- Community Yard Sale – posted in newsletter. Goodwill confirmed Bin Drop Off(15th)
- Ball Field Fence – topic was tabled – need quotes – (from Brad)
- 2023 Audit – New auditor is needed – it as the unanimous consensus of council to use Wessel.
- Job Applications – council gave Russ the OK to call TWO of the Three applications received (and acceptable/qualified) Russ indicated he had all the necessary forms for hiring.

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- Concrete Apron – Russ Called 7 contractors. Met with 3 and received quotes from 3. :
 - Moyer LLC \$44,588
 - Blue Collar Concrete \$35,350
 - Robert Felix (local guy) \$22,350

Robert Felix does good work and has worked for us before the motion to Hire Robert Felix to complete the Concrete apron work was made by Danielle and seconded by Joni. Need to find out if we need a contract agreement and if Mr. Felix has a timeframe to complete the work. Note: Briefly discussed what can be done next (after apron/next year) budget for next year for more work on bldg.: (leaks, duct work, spindles, ceiling tiles & grides, etc.)

New Business

- Newsletter – Becky thanked everyone for reviewing, questions, and corrections. She will get it finalized and to Janice to mail. Becky suggested issuing a newsletter more than once a year (Possibly Spring and Fall).
- State of Sidewalks: - Becky indicated that sections of the sidewalk(s) throughout the borough are in bad shape. Do we look for a “Leveling Company” or look at a larger undertaking to get this done? Per Russ some areas could be “Ground down”, then noted that Jackson St.is Bad, and substation is bad. It was discussed that based on our needs and budget, we will need to budget for this as WELL AS reach out to reps and officials to see if there are grants or other funds available. Janice will reach out to Burns’ office Becky will reach out to EADS for an estimate.
- We need the Cross walk signs OUT for the upcoming ball games.

Committee Head Updates

- **Electric Secretary (Karmen)** - Karmen simply stated that we need a replacement for Brad.
- **Streets (Russ)** –). Need a new flag(s). Spike will give Russ a company name to order a new flag. Also need paper towels Council OK’s purchases. Russ stated he spoke with Luke about his hours and that he gave Luke a copy of handbook. Russ also noted that the Storage location out on Route 53 is a mess.
- **Codification (Danielle)** – See above (old business)
- **Electric (Joni/Brad)** – Joni suggested we post Brad’s job. Brad will help Joni write up job description/ad. Must have CDL
- **Parks & Recreation (Joni)** –. nothing
- **Budget (Becky)** – Becky reminded all to start thinking about what they need for the 2024 budget.
- **Office/General (Janice)** - nothing

Russ made the motion to CLOSE the Regular Council meeting (at 8:00 pm) to go into executive session. Janice (Secretary) left the meeting so no notes on executive level were taken. At 8:29 pm the Executive session ended, and Danielle made the motion to adjourn the regular meeting and Russ seconded that motion.

President

Mayor

Secretary/Treasurer