

Summerhill Borough Council
Monthly Meeting of September 10, 2019
AGENDA

Visitors
Minutes of Previous Meeting
Financial Statements
Payment of Bills
Fund Transfer
Budgets

Correspondence

- * Forest Hills Municipal Authority
 - Minutes
- * Laurel Municipal Inspection Agency
 - Minutes/Permit Report/Fall Banquet
- * Forest Hills Regional Alliance
 - Agenda
- * Croyle Township Police Report
- * Comcast
- * Other

Old Business

- * Delinquent Light Accounts
- * Park Project
 - Split Rail Fence
- * Sidewalk Project
- * Codification
- * Welcome Sign
- * Christmas Light Plaque
- * 1335 Railroad Street Property
- * Line-of-Credit
- * Speeding Issues on Jackson Street & New Germany Road
- * Pavilion Roof & Concession Roof
- * West Jackson Street
 - Inlets & Curbing
- * Grass Violations
 - 310 Main Street
 - Hawthorn Circle
- * Shredding
- * Other

New Business

- * Committee Head Updates
- * Other

Summerhill Borough Council
Minutes of the Regular Monthly Meeting
August 13, 2019

The regular monthly meeting for Summerhill Borough Council was opened by Vice President Becky Templeton with the pledge allegiance to the flag.

Council members present; Nicole Crowell, Russell Jones, Becky Templeton, Joni Trovato and Terri Washko.

Others present; Secretary/Treasurer Laura L. Penatzer, Mayor Eric Miller, Electrician Robert McCormick, Ron Portash (Mainline News), Karen Bantley and Jerry Zaman (EADS)

The minutes from the previous meeting were approved by a motion from Russell Jones, second by Terri Washko; unanimous approval.

By a motion from Terri Washko, the financial statements from the previous meeting were approved, second by Joni Trovato; unanimous approval.

The bills were approved with a motion from Terri Washko, second by Nicole Crowell; unanimous approval.

A fund transfer for the paying of the bills, to pay the pay application #2 for Kishmo is needed and approved to apply for a line-of-credit/loan for \$500,000.00 by a motion from Russell Jones, second by Joni Trovato; unanimous approval. A contingency plan to cash in CD #5991 & CD #6033 if the line-of-credit/loan falls through, within ten business days, by a motion from Russell Jones, second by Nicole Crowell, unanimous approval.

The budgets for the end of July are at 59%.

Correspondence:

The minutes from the Forest Hills Municipal Authority were reviewed, with the consent of Council to get a copy of the Articles of Incorporation from 1972, to be reviewed for board member recognition.

The minutes from Laurel Municipal Inspection Agency were discussed, with one permit being issued in July. The next meeting will be held on August 14th at 7:30am.

There were nine incidents for the July report by the Croyle Township police. Visitor Karen Bantley was present to report speeding on New Germany Road, with several other verbal complaints to Councilwoman Becky Templeton on speeding there and Jackson Street. Council would like the police to monitor speed enforcement on Jackson Street and New Germany Road more often, with Mayor Eric Miller to talk with the Chief of Police regarding the issue. Several of the speed limit signs on New Germany Road have been replaced, with others to be erected

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back to their original spots, that were taken down during the sidewalk project. There will also be crosswalk pylons erected after the final inspection of the sidewalk project, that will hopefully help with the speeding.

No agenda was received for the Forest Hills Regional Alliance. The next meeting will be held on August 21st in Croyle Township.

A letter was received from Comcast explaining that as of June 25th, the Xfinity On Demand app will no longer be available on TiVo devices.

Old Business:

There were five delinquent light accounts on the August report, with three certified letters to be sent out.

Pay application #2 for Kishmo at 196,726.74 is approved for payment by a motion from Terri Washko, second by Russel Jones; unanimous approval.

Resolution 2-2012 is amended with Exhibit B to include Laurel Municipal Inspection Agency to be the designated "Flood Administrator" as defined in Ordinance 1-2012 by a motion from Terri Washko, second by Nicole Crowell; unanimous approval.

Change order #1 for Kishmo; locating the waterline, increase of \$5,146.34, was approved by a motion from Joni Trovato, second by Russell Jones; unanimous approval.

Change order #2 for Kishmo, additional curbing by park, increase of \$10,780.45; was approved by a motion from Russell Jones, second by Terri Washko; unanimous approval.

Estimates were received to erect a split rail fence at the park from Kishmo \$7,200.00, H & S Remodeling \$1,800.00 and Sturdy Mountain Fence \$1,560.00, with Councilman Russell Jones moving to have Sturdy Mountain Fence erect the fence, second by Joni Trovato; unanimous approval. The Street Commissioner will purchase "Keep Off" signs to be placed in the appropriate places at the ballfield.

The pavilion and concession stand roofs need to be replaced, with H & S Remodeling to be the only one who gave an estimate. Several other contractors were contacted but did not have the time to give estimates. By a motion from Nicole Crowell, H & S Remodeling will be notified to replace the roofs, second by Russell Jones; unanimous approval.

The draft for the codification project was received from American Legal Publishing Corporations, but Council would like to see the draft in an electronic file, to make the reviewing easier. The company will be contacted to see if this is possible. After the draft is approved, then

the final stage of production can begin.

Councilwoman Terri Washko continues to research prices and designs for the Welcome Signs.

The property located at 1335 Railroad Street has been deemed condemned by Laurel Municipal Inspection Agency. There are two options for the next step, the first is to file at the local Magistrates Office or the second way is to file a civil injunction to demolish the building. A motion is made by Terri Washko, to have Attorney Stofko review the options and to have Mr. Stofko proceed with whatever he advises Council to do, second by Joni Trovato; unanimous approval.

A Laying Hen Permit for is approved, as a further condition of Section VII of Ordinance 5-2004, by a motion from Terri Washko, second by Russell Jones; unanimous approval.

Robert Felix Jr. will be removing and installing inlets on West Jackson Street, then after the inlets are installed, Mr. Felix will proceed with the curbing, to the best way to be completed, by a motion from Russell Jones, second by Terri Washko; unanimous approval.

New Business:

The pavilion has had eight rentals so far this year to date, with two being non-residents and six town residents.

There have been a few verbal grass complaints, 310 Main Street, 137 Hawthorne Circle and the weeds and trees within the SR53 creek. It was the consensus of Council that the weeds in the creek is a state issue, which the municipality cannot control, and phone calls will be made to the other two first, then a certified letter will be sent, if no action has been taken.

Electrician Robert McCormick, Councilwoman Terri Washko and Mayor Eric Miller will be attending a PMEA conference in September and will report their findings back to Council.

Discussion was held as to whether to keep the Christmas lights on continuously, or to put them on a timer. Electrician Robert McCormick suggests keeping them on continuously, due to the sockets getting wet and breaking verses if they are left on, it will keep them dry and they will not break. It was the consensus of Council to let them on for the first year, being the new bulbs will be LED lights, to see what the savings will be and then will be discussed the following year.

Councilman Russel Jones states that there will not be sand placed at the volleyball court this

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year, with talk from Council to possibly do away with the court next year.

Iron Mountain Shredding Company has been contacted by Becky Templeton, with them to drop off five sixty-five galls bins, with a one-time fee of seventy-five dollars each pick-up. This is a much better price than from Global Document Destruction. Therefore, Council agrees to use Iron Mountain and the paperwork will be started.

The inlets on New Germany Road by the park are full, from the sidewalk project, with Kishmo to be notified.

The meeting was adjourned at 9:18pm by a motion from Terri Washko, second by Joni Trovato; unanimous approval.

President

Mayor

Secretary/Treasurer