

Summerhill Borough Council
Monthly Meeting of July 9, 2019
AGENDA

Visitors

- * James Salvia
- * Nathan Persio

Minutes of Previous Meeting

Financial Statements

Payment of Bills

Fund Transfer

Budgets

Correspondence

- * Forest Hills Municipal Authority
 - Minutes
- * Laurel Municipal Inspection Agency
 - Minutes/Permit Report
- * Forest Hills Regional Alliance
 - Agenda
- * Croyle Township Police Report
- * Comcast Letter
- * Other

Old Business

- * Delinquent Light Accounts
- * Park/Sidewalk Project
- * Codification
- * Welcome Sign
- * Christmas Light Donations
- * Other

New Business

- * Committee Head Updates
- * Other

Summerhill Borough Council
Minutes of the Regular Monthly Meeting
June 11, 2019

The regular monthly meeting for Summerhill Borough Council was not held due to not having a quorum.

Council members present; Brad Bodenschatz and Daryl Bodenschatz.

Others present; Secretary/Treasurer Laura L. Penatzer, Electrician Robert McCormick, Street Commissioner Thomas Susko, Jake Ritchey, Trenton Ritchey, Marion Madison, Mary Ann Adams and Mike Kirchner.

President

Mayor

Secretary/Treasurer

Borough of Summerhill
Balance Sheet
As of June 30, 2019

Accrual Basis

	Jun 30, 19
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash and Investments	
11000 · 1st Summit Bank; Gen. Checking	18,130.37
12006 · First Commonwealth Business Sav	104,644.86
12010 · 1st Summit Bank; CD#1; 2836	52,292.61
12011 · 1st Summit Bank; CD#2; 2844	52,292.61
12012 · 1st Summit Bank; CD#1; 5991	102,596.64
12013 · 1st Summit Bank; CD#2; 6033	102,596.64
12100 · 1st Summit Bank; Money Market	108,463.16
12500 · 1st Summit Bank; 125th Anniv.	20,128.28
Total 1000 · Cash and Investments	561,145.17
Total Checking/Savings	561,145.17
Total Current Assets	561,145.17
TOTAL ASSETS	561,145.17
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
0200 · Accounts Payable	-58,557.03
Total Accounts Payable	-58,557.03
Other Current Liabilities	
0210 · Payroll Liabilities	5,042.83
Total Other Current Liabilities	5,042.83
Total Current Liabilities	-53,514.20
Total Liabilities	-53,514.20
Equity	
0300 · Opening Bal Equity	230,387.25
0390 · Retained Earnings	369,890.05
Net Income	14,382.07
Total Equity	614,659.37
TOTAL LIABILITIES & EQUITY	561,145.17

SUMMERHILL BOROUGH COUNCIL
Meeting of July 9, 2019
FINANCIAL STATEMENT
1st Summit Bank
General Fund

Balance forward June 1		\$ 28,904.13
Income:		
Berkhimer Tax Administrators	\$ 1,749.40	
Fines; State	\$ 145.57	
Interest on General Checking	\$ 9.39	
Light-Up-Fund	\$ 2,475.00	
Real Estate; Current Year	\$ 129.19	
Real Estate; Prior Year	\$ 62.01	
Real Estate Tax Info. Requests	\$ 50.00	
Total Income		<u>\$ 4,620.56</u>
Income plus balance forward		<u>\$ 33,524.69</u>
Expenses:		
06/06/19	\$ 790.64	
06/10/19	\$ 3,161.90	
06/14/19	\$ 1,650.07	
06/17/19	\$ 7,895.47	
06/24/19	\$ 1,896.24	
Total Expenses		<u>\$ 15,394.32</u>
Balance as per checkbook June 30		<u>\$ 18,130.37</u>
Plus, Outstanding Checks		
#1272 \$ 346.84 #1831 \$ 38.89		
#1273 \$ 7.89 #1845 \$ 450.00		
#1410 \$ 110.00 #1846 \$ 638.26		
#1566 \$ 121.44 #1850 \$ 150.00		
#1854 \$ 78.66		
Total outstanding checks		<u>\$ 1,941.98</u>
Balance as per statement June 30		<u>\$ 20,072.35</u>

Account# 3284
Interest Rate of .46%

Financial Statement
Meeting of July 2019

FIRST COMMONWEALTH
Business Savings Account

Balance forward June 1		\$104,619.07
Income:		
Interest	\$ 25.79	
Total Income		<u>\$ 25.79</u>
Income plus Beginning Balance		\$104,644.86
Less Expenses:		
None		
Total Expenses		<u>\$.00</u>
Balance as per checkbook June 30		<u>\$104,644.86</u>
Plus, outstanding checks		
None	\$.00	
Total outstanding checks		<u>\$.00</u>
Balance as per statement June 30		\$104,644.86

Business Savings Account
Account# 7120074373
Interest Rate of .30%

*Financial Statement
Meeting of July 2019*

1st Summit Bank

**CERTIFICATE OF DEPOSIT
#1-2016**

Balance forward March 2016		\$ 50,000.00
Income:		
09/29/16	\$378.08	
03/29/17	\$374.73	
09/29/17	\$383.78	
03/29/18	\$380.37	
09/29/18	\$389.55	
03/29/19	\$386.10	
Total Income		<u>\$ 2,292.61</u>
Income plus balance forward as of June 2019		\$ 52,292.61

Certificate of Deposit; 36 Month

***Account# 370012836
Six-Month Interest***

***Interest Rate of 1.50%
Renewal Date of 03/28/19***

**Financial Statement
Meeting of July 2019**

1st Summit Bank

**CERTIFICATE OF DEPOSIT
#2-2016**

Balance forward March 2016		\$ 50,000.00
Income:		
	09/29/16	\$378.08
	03/29/17	\$374.73
	09/29/17	\$383.78
	03/29/18	\$380.37
	09/29/18	\$389.55
	03/29/19	\$386.10
Total Income		<u>\$ 2,292.61</u>
Income plus balance forward as of June 2019		\$ 52,292.61

Certificate of Deposit; 36 Month

***Account# 370012844
Six-Month Interest***

***Interest Rate of 1.50%
Renewal Date of 03/28/19***

*Financial Statement
Meeting of July 2019*

1st Summit Bank

**CERTIFICATE OF DEPOSIT
#1-2018**

Balance forward April 2018		\$ 100,000.00
Income:		
10/27/18	\$ 1,293.53	
04/26/19	\$ 1,303.11	
Total Income		<u>\$ 2,596.64</u>
Income plus balance forward as of June 2019		\$102,596.64

Certificate of Deposit; 36 Month

***Account# 370015991
Six-Month Interest***

***Interest Rate of 2.60%
Renewal Date of 04/27/21***

***Financial Statement
Meeting of July 2019***

1st Summit Bank

**CERTIFICATE OF DEPOSIT
#2-2018**

Balance forward May 2018		\$ 100,000.00
Income:		
11/09/18	\$ 1,300.60	
05/10/19	\$ 1,296.04	
Total Income		<u>\$ 2,596.64</u>
Income plus balance forward as of June 2019		\$102,596.64

Certificate of Deposit; 36 Month

***Account# 370016033
Six-Month Interest***

***Interest Rate of 2.60%
Renewal Date of 05/10/21***

**Financial Statement
Meeting of July 2019**

1ST SUMMIT BANK MONEY MARKET

Balance forward June 1			\$108,420.74
Income:			
Interest on Money Market	\$	42.42	
Total Income			<u>\$ 42.42</u>
Income Plus Balance Forward			\$108,463.16
Less expenses:			
None	\$.00	
Total Expenses			<u>\$.00</u>
Balance as per Statement June 30			\$108,463.16

1st Summit Bank Money Market; Account #0621

Interest Rate of .51%

Financial Statement
Meeting of July 2019

1st Summit Bank
125th Anniversary Account

Balance forward June 1		\$ 20,121.18
Income:		
Interest	\$ 7.10	
Total Income		<u>\$ 7.10</u>
Income plus balance forward		\$ 20,128.28
Expenses:		
None	\$.00	
Total Expenses		<u>\$.00</u>
Balance as per checkbook June 30		\$ 20,128.28
Plus, Outstanding Checks		
None		
Total outstanding checks		<u>\$.00</u>
Balance as per statement June 30		\$ 20,128.28

Account# 3305
Interest Rate of .46%

Borough of Summerhill; Electric Department

Balance Sheet

As of June 30, 2019

Cash Basis

	<u>Jun 30, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
1000-Cash & Investments	103,681.97
Total Checking/Savings	<u>103,681.97</u>
Total Current Assets	<u>103,681.97</u>
TOTAL ASSETS	<u>103,681.97</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	108,241.77
Net Income	<u>-4,559.80</u>
Total Equity	<u>103,681.97</u>
TOTAL LIABILITIES & EQUITY	<u>103,681.97</u>

SUMMERHILL BOROUGH COUNCIL
Meeting of July 9, 2019
FINANCIAL STATEMENT
Electric Fund; S & T Bank

Balance forward June 1		\$ 108,406.11
Income:		
Electric Sales	\$ 21,465.68	
Meter Dep. (Louisiana Home Care)	\$ 250.00	
Total Income		<u>\$ 21,715.68</u>
Income plus balance forward		\$130,121.79
Expenses:		
06/06/19	\$ 138.00	
06/10/19	\$ 800.00	
06/17/19	\$ 25,486.82	
06/27/19 (NSF Fee)	\$ 15.00	
Total Expenses		<u>\$ 26,439.82</u>
Balance as per checkbook June 30		<u>\$103,681.97</u>
Plus, Outstanding Checks		
#133 \$ 47.75		
#JE \$ 100.00		
Total outstanding checks		<u>\$ 147.75</u>
Balance as per statement June 30		<u>\$103,829.72</u>

Free Interest Checking Account # 1847; Interest Rate of .0%

Summerhill Borough Liquid Fuels
Balance Sheet
As of June 30, 2019

Accrual Basis

	<u>Jun 30, 19</u>
ASSETS	54,301.01
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	40,704.36
Retained Earnings	-2,641.71
Net Income	<u>16,238.36</u>
Total Equity	<u>54,301.01</u>
TOTAL LIABILITIES & EQUITY	<u><u>54,301.01</u></u>

*Borough of Summerhill
Meeting of July 9, 2019
Financial Statement*

1st Summit Bank

LIQUID FUELS

Checking Account

Balance forward June 1		\$ 54,281.85
Income:		
Interest Credit	\$ 19.16	
Total income		<u>\$ 19.16</u>
Income plus balance forward		\$ 54,301.01
Less expenses:		
None	\$.00	<u>\$.00</u>
Balance as per checkbook June 30		\$ 54,301.01
Plus, outstanding checks		
None	\$.00	
Total outstanding checks		<u>\$.00</u>
Balance as per statement June 30		\$ 54,301.01

**L.F. Money Market Account #3268
Interest Rate of .46%**

SUMMERHILL BOROUGH COUNCIL
Monthly Meeting of July 9, 2019
LISTING OF BILLS

1 st Summit Bank	941; Internal Revenue Service	\$ 1,765.90
Berkhimer Tax Associates	Second Quarter Taxes	\$ 182.18
Comcast	Internet, Digital Voice	\$ 149.35
Croyle Township Supervisors	June Police Coverage	\$ 450.00
Cumberland Truck Equipment	Three Raincoats, Box of Rags	\$ 141.23
Forest Hills Municipal Authority	June Usage (Ball field/Building)	\$ 78.00
FWF Insurance	Insurance Installment (Estimate)	\$ 1,638.00
GAP	Vacuum Storm Drains	\$ 1,041.00
Highland Sewer & Water	June Service	\$ 82.53
Hite Coal & Stone Supply, LLC	Mulch (Eleven Yards/Red)	\$ 385.00
Karmen Baumgardner; Tax Requests	Tax Requests (19)	\$ 190.00
KISHMO, INC.	Payment #1	\$131,970.49
Laurel Municipal Inspection Agency	1335 Railroad Street	\$ 89.85
Martin Oil	Vehicle Fuel; June	\$ 198.48
PA Department of Revenue	Second Quarter Taxes	\$ 559.19
PA U/C	Second Quarter Taxes	\$ 10.92
Payroll	July (Estimate)	\$ 3,000.00
PSAB U/C	Second Quarter Taxes	\$.60
Rileighs Outdoor Décor.	70 Christmas Displays	\$ 24,390.26
Stager's Store	Gatorade, Work Hats/Shirts, Utility Knives	\$ 303.95
Verizon	Service	\$ 43.94
Visa	Grasshopper, Go Daddy	<u>\$ 173.39</u>
TOTAL OPERATING FUND		<u>\$166,844.26</u>

BALANCE OF 1ST SUMMIT CHECKING ACCOUNT 07/01/19 \$ 18,130.37

Electric Fund

Allegheny Electric Cooperative	Monthly Electricity Sales	\$ 814.22
AMP-Ohio	Service (Estimate)	\$ 20,000.00
Jeff Foster	Meter Deposit Credit (minus electric bill)	\$ 166.39
PA Department of Revenue	Monthly Sales Tax	\$ 225.92
Simply Business LLC	Letterhead, Envelopes	\$ 182.97
Tercek Electric Inc.	Pole Replacement	<u>\$ 17,077.50</u>
TOTAL OPERATING FUND		<u>\$ 38,467.00</u>

BALANCE OF OPERATING FUND CHECKING ACCOUNT 07/01/19 \$103,681.97

Borough of Summerhill
2019 Budget
 January through June 2019

Accrual Basis

50%

	Jan - Jun 19	Budget	% of Budget
Income			
3000 · TAXES			
30110 · Real Estate Tax, Current Year	11,629.09	14,500.00	80.2%
30140 · Real Estate Tax, Prior Year	134.96	500.00	27.0%
31020 · Earned Income Tax	25,527.51	40,000.00	63.8%
31030 · Realty Tax; Recorder of Deeds	845.25	1,000.00	84.5%
31040 · Tax Information Requests	680.00	1,500.00	45.3%
Total 3000 · TAXES	38,816.81	57,500.00	67.5%
3200 · LICENSES & PERMITS			
32180 · Cable TV Franchise	8,507.31	8,500.00	100.1%
32280 · Street & Curb Permits	0.00	0.00	0.0%
Total 3200 · LICENSES & PERMITS	8,507.31	8,500.00	100.1%
3300 · FINES			
33100 · Fines - State and Local	597.66	500.00	119.5%
Total 3300 · FINES	597.66	500.00	119.5%
3400 · INTEREST			
34170 · Int. on First Comm. Bus. Sav.	155.54	200.00	77.8%
34190 · Int. on 1st Summit Bank CD#1; 2836	386.10	900.00	42.9%
34200 · Int. on 1st Summit Bank CD#2; 2844	386.10	900.00	42.9%
34210 · Int. on 1st Summit Money Market	273.96	500.00	54.8%
34220 · Interest on 1st Summit Gen. Ck.	54.71	500.00	10.9%
34230 · Interest; 1st Summit; 125th Ann	45.86	85.00	54.0%
34240 · Int. on 1st Summit CD#1; 5991	1,303.11	0.00	100.0%
34250 · Int. on 1st Summit; CD#2; 6033	1,296.04	0.00	100.0%
Total 3400 · INTEREST	3,901.42	3,085.00	126.5%
3500 · STATE SHARED REVENUE			
35500 · Foreign Fire	0.00	2,000.00	0.0%
35508 · Liquor Licenses	200.00	200.00	100.0%
35703 · Liquid Fuels Tax	-1,351.65		
Total 3500 · STATE SHARED REVENUE	-1,151.65	2,200.00	-52.3%
3700 · ELECTRIC SYSTEM			
37240 · Sales of Electricity	0.00	371,990.00	0.0%
Total 3700 · ELECTRIC SYSTEM	0.00	371,990.00	0.0%
3900 · OTHER FINANCING SOURCES			
39501 · Refunds of Current Year Expense	3,024.85		
39502 · Annual Electric Transfer	40,000.00	60,000.00	66.7%
39504 · 125th Transfer for Park Project	0.00	20,000.00	0.0%
39505 · Trans. Cap. Construct. From Sav	0.00	160,000.00	0.0%
39506 · Light-Up-Fund	7,265.00		
Total 3900 · OTHER FINANCING SOURCES	50,289.85	240,000.00	21.0%
Total Income	100,961.40	683,775.00	14.8%
Expense			
4000 · Legislative Body			
43310 · Travel Expenses	0.00	1,000.00	0.0%
44200 · Dues, Subscripts & Memberships	2.55	350.00	0.7%
44600 · Meetings & Conferences	0.00	300.00	0.0%
Total 4000 · Legislative Body	2.55	1,650.00	0.2%
4020 · Financial Administration			
43100 · Auditor Fees	1,100.00	1,100.00	100.0%
Total 4020 · Financial Administration	1,100.00	1,100.00	100.0%
4030 · Tax Collection			
41140 · Wages - Tax Collector	872.19	1,000.00	87.2%

**Borough of Summerhill
2019 Budget
January through June 2019**

Accrual Basis

	Jan - Jun 19	Budget	% of Budget
42150 · Supplies	420.50	700.00	60.1%
42151 · Postage	0.00	100.00	0.0%
42152 · Tax Information Requests	680.00	1,500.00	45.3%
43530 · Fidelity Bond	252.00	252.00	100.0%
Total 4030 · Tax Collection	2,224.69	3,552.00	62.6%
4040 · Legal Services			
43140 · Solicitor Legal Services	0.00	1,200.00	0.0%
43170.1 · Solicitor Retainer	1,000.00	300.00	333.3%
43410 · Legal Advertising	49.80	1,000.00	5.0%
Total 4040 · Legal Services	1,049.80	2,500.00	42.0%
4050 · Secretary			
41160 · Wages - Secretary	3,600.00	7,200.00	50.0%
42110 · Office Supplies	442.86	500.00	88.6%
42140 · Office Equipment Maintenance	1,043.15	100.00	1,043.2%
43250 · Postage	178.82	300.00	59.6%
43260 · Printing	0.00		
43530.1 · Fidelity Bond	325.00	495.00	65.7%
43850 · Box Rentals	0.00	16.00	0.0%
43950 · Codification	0.00	6,000.00	0.0%
Total 4050 · Secretary	5,589.83	14,611.00	38.3%
4070 · Data Processing			
43000 · Computer Services	0.00	1,000.00	0.0%
44000 · Web Maintenance	0.00	50.00	0.0%
Total 4070 · Data Processing	0.00	1,050.00	0.0%
4080 · Engineer			
43130 · Engineering Services	21,820.23	500.00	4,364.0%
Total 4080 · Engineer	21,820.23	500.00	4,364.0%
4090 · Buildings			
43200 · Telephone	408.82	800.00	51.1%
43600 · Utilities	2,687.87	4,500.00	59.7%
43730 · Maintenance	3,315.05	1,000.00	331.5%
48200 · Building Renovations	0.00	6,000.00	0.0%
48400 · Furniture	0.00		
Total 4090 · Buildings	6,411.74	12,300.00	52.1%
4110 · Fire Protection			
43630 · Fire Hydrants	360.18	800.00	45.0%
45310 · Foreign Fire	0.00	2,500.00	0.0%
Total 4110 · Fire Protection	360.18	3,300.00	10.9%
4270 · Solid Waste Collection			
43650 · Garbage Collection	638.26	1,000.00	63.8%
Total 4270 · Solid Waste Collection	638.26	1,000.00	63.8%
4300 · Highway Maintenance			
41300.1 · Wages - Department Head	16,162.50	25,000.00	64.7%
41350.1 · Wages - Laborers	1,160.00	7,500.00	15.5%
42310 · Vehicle Fuel & Oil	1,614.70	2,000.00	80.7%
42490 · Construction Material	79.50	500.00	15.9%
42500 · Vehicle Repair & Maintenance	104.66	500.00	20.9%
42600 · Small Tools & Equipment	1,141.85	2,000.00	57.1%
43840 · Equipment Rental	0.00	750.00	0.0%
Total 4300 · Highway Maintenance	20,263.21	38,250.00	53.0%
4390 · Highway Construction			
46100.1 · Capital Construction	480.75	160,000.00	0.3%

**Borough of Summerhill
2019 Budget
January through June 2019**

Accrual Basis

	Jan - Jun 19	Budget	% of Budget
46100.4 · Street Signs	0.00	3,922.00	0.0%
Total 4390 · Highway Construction	480.75	163,922.00	0.3%
4420 · Electric System Expense			
41300 · Wages - Department Head	5,020.00	6,500.00	77.2%
41350.2 · Wages - Laborers	997.50	2,100.00	47.5%
41360 · Wages - Clerical	2,100.00	4,200.00	50.0%
42310.1 · Vehicle Fuel & Oil	0.00	400.00	0.0%
42500.1 · Vehicle Repair & Maintenance	0.00		
44300 · Gross Receipts Tax	1,563.75	3,600.00	43.4%
44301 · All Exp. from Elec. Budget Shee	0.00	371,990.00	0.0%
47400 · Machinery & Equipment	0.00		
Total 4420 · Electric System Expense	9,681.25	388,790.00	2.5%
4500 · Culture/Recreation			
45400 · Contributions to Organizations	50.00	100.00	50.0%
Total 4500 · Culture/Recreation	50.00	100.00	50.0%
4540 · Parks			
42150.1 · Supplies	556.93	1,250.00	44.6%
46100 · Capital Construction	0.00	20,000.00	0.0%
Total 4540 · Parks	556.93	21,250.00	2.6%
4810 · Intergovernmental Expenditures			
45200 · Laurel Municipal Inspec. Agency	94.15	500.00	18.8%
45210 · Police Coverage	2,700.00	5,400.00	50.0%
Total 4810 · Intergovernmental Expenditures	2,794.15	5,900.00	47.4%
4860 · Insurance			
43500 · Insurance	10,934.00	19,000.00	57.5%
Total 4860 · Insurance	10,934.00	19,000.00	57.5%
6560 · Payroll Expenses	2,621.76	5,000.00	52.4%
6999 · Uncategorized Expenses	0.00		
8000 · PA Unemployment	0.00		
Total Expense	86,579.33	683,775.00	12.7%
Net Income	14,382.07	0.00	100.0%

Borough of Summerhill; Electric Department
Profit & Loss Budget vs. Actual
January through June 2019

50%

Accrual Basis

	Jan - Jun 19	Budget	% of Budget
Income			
3400-Interest			
34110-Interest on Checking	0.00	0.00	0.0%
Total 3400-Interest	0.00	0.00	0.0%
3700-Electric System			
37240-Sales of Electricity	176,352.10	334,740.00	52.7%
37252-Service Calls	0.00	0.00	0.0%
37256-Meter Deposit	2,000.00	1,250.00	160.0%
37257-Service Fee	-15.00	36,000.00	-0.0%
Light-Up-Fund; 2019	-100.00		
Total 3700-Electric System	178,237.10	371,990.00	47.9%
Total Income	178,237.10	371,990.00	47.9%
Expense			
4420-Electric System Expenses			
42120-Billing Forms & Supplies	357.00	600.00	59.5%
42310-Vehicle Fuel	99.60		
42500-Vehicle Maintenance	1,943.97	1,500.00	129.6%
43110-Billing Services	0.00	350.00	0.0%
43180-Collection of Services	0.00	180.00	0.0%
43181-Meter Deposit Credit	474.78	1,250.00	38.0%
43250-Postage	1,081.00	1,750.00	61.8%
43610-Purchase of Electricity	125,608.55	243,966.00	51.5%
43840-Equipment Rental	6,712.50		
47400-Machinery & Equipment	4,689.50	15,000.00	31.3%
47401-Annual Electric Transfer	40,000.00	60,000.00	66.7%
47402-Contracted Electrical Svc	0.00	14,774.00	0.0%
47403-Dues, Subscriptions	1,830.00	2,000.00	91.5%
47404-Infrastructure & Improv.	0.00	30,620.00	0.0%
Total 4420-Electric System Expenses	182,796.90	371,990.00	49.1%
Total Expense	182,796.90	371,990.00	49.1%
Net Income	-4,559.80	0.00	100.0%

Summerhill Borough Liquid Fuels Profit & Loss Budget vs. Actual

January through June 2019

50%

Accrual Basis

	Jan - Jun 19	Budget	% of Budget
Income			
INTEREST			
1st Summit Bank; Interest	101.62	160.00	63.5%
Total INTEREST	101.62	160.00	63.5%
STATE SHARED REVENUE			
Liquid Fuels Tax	17,307.38	16,849.91	102.7%
Reimbursement From Oper. Fund	1,351.65		
Total STATE SHARED REVENUE	18,659.03	16,849.91	110.7%
Total Income	18,760.65	17,009.91	110.3%
Expense			
HIGHWAY CONSTRUCTION			
Capital Construction	0.00	12,809.91	0.0%
Salt	2,459.20	4,000.00	61.5%
Total HIGHWAY CONSTRUCTION	2,459.20	16,809.91	14.6%
SECRETARY			
Office Supplies	63.09	200.00	31.5%
Total SECRETARY	63.09	200.00	31.5%
Total Expense	2,522.29	17,009.91	14.8%
Net Income	16,238.36	0.00	100.0%

Forest Hills Municipal Authority (FHMA)
Meeting of May 21, 2019

Chairman Kirk Moss calls the regular monthly meeting of the Forest Hills Municipal Authority, at the Adams Township Municipal Building, Salix, PA, to order at 7:00 P.M. Allegiance to the flag is pledged. Roll call shows twelve board members present: Mark Blaisdell, Jack Bodenschatz, Peter Fedash, Steve Haynal, Rodney Kundrod, Kirk Moss, Anthony Plummer, Patrick Replogle, Ronald Richards, George Roman, Susan Vivian and Sarah Wieczorek. Three board members, James Barish, Paul Bonfanti, and Larry Hoover are absent. Also attending are; Gary Costlow, Solicitor; Stephen Sewalk, The EADS Group, Engineers; Neal Sivec, Executive Director; Matthew Roman, Assistant Executive Director; Steve Horvath, Superintendent; and Shawn Johnson owner of 1355 New Germany Road.

Mr. Moss asks for approval of the minutes of the meeting of April 16, 2019; motion by Mrs. Wieczorek approving the minutes, second by Mr. Richards, with all in favor.

Mr. Moss recognizes Shawn Johnson, owner of property at 1355 New Germany Road. Mr. Johnson is building a single family home 725 feet from the sanitary sewer main and is requesting approval for a non-mandatory connection. Motion by Mr. Fedash to allow the non-mandatory connection as requested, second by Mr. Bodenschatz with all in favor.

Correspondence:

1. From PENNVEST, 04-23-19, email that the Pennvest Board of Directors was unable to consider the South Salix Sanitary sewer Project for funding at the 04-17-19 meeting. The project can be resubmitted for consideration at the 7-17-19 Pennvest meeting.
2. From PA DEP, 04-04-19, Sewage Compliance Inspection Report for the South Fork Regional WWTP. Violation on failure to comply with certain effluent limits.
3. From PA DEP, 05-06-19, Notice of Violation for failure to meet certain effluent limits. Report on the cause and corrective action on the noncompliance to be submitted within thirty days.
4. To PA DEP, 05-16-19, report on, and response to the Notice of Violation of 5-6-19.
5. To James Riek, 04-26-19, information on the South Salix sewer project.
6. To Croyle Twp, 05-17-19, from Steckbeck Engineering, Preliminary/Final Subdivision and Land Development Plan for review and comment.
7. To PA DEP via eDMR, 04-18-19, the 03-19 RWWTP DMR, average flow 0.553 MGD, maximum flow 0.761 MGD on 03-11-19, no violations.

BILLS:

Operations: 1. Pennvest, 05-19 loan payment -- \$71,023.62. 2. FHMA, Payroll Acct, 4 week payroll -- \$59,838.48. 3. Verizon, SRPS (532-8809), 04-09-19 -- \$39.75. 4. Verizon, NGPS (495-7392), 04-18-19 -- \$34.77. 5. Verizon, WPS (495-4929), 04-18-19 -- \$39.65. 6. Verizon, St. Mich. office fax (495-3206), 04-18-19 -- \$44.99. 7. Verizon, RWWTP (495-4833), 04-18-19 -- \$124.45. 8. Verizon, Maint. Bldg. (495-7332), 04-18-19 -- \$41.56. 9. Verizon, St. Mich. Office (495-5614), 04-18-19 -- \$107.98. 10. Verizon, MPS, (495-5246), 04-18-19 -- \$43.16. 11. Verizon, Allenbill Dr. sampling station

(266-3754), 04-27-19 -- \$39.31. 12. Verizon, JARI Dr. sampling station (266-3298), 04-27-19 -- \$39.31. 13. Verizon, Jim Edwards Drive flow meter (262-0037) 04-06-19 -- \$38.39. 14. Verizon, BLWWTP (487-4454) 04-09-19 -- \$69.63. 15. Verizon, Salix Pump Station (487-4895), 04-09-19 -- \$34.36. 16. Verizon Wireless, 04-21-19 -- \$488.77. 17. A T & T, long distance, 04-16-19 -- \$201.18. 18. Penelec, New Germany PS, 100 022 474 066, 03-28-19 to 04-25-19 -- \$129.21. 19. Penelec, WWTP, 100 023 142 811, 04-01-19 to 04-30-19 -- \$6,928.66. 20. Penelec, Wilmore PS 100 022 474 124; 03-28-19 to 04-25-19 -- \$203.93. 21. Penelec, MPS, 100 023 142 829, 04-01-19 to 04-30-19 -- \$918.27. 22. Penelec, Jari Dr., 100 060 783 287, 03-28-19 to 04-25-19 -- \$30.48. 23. Penelec, Allenbill Dr. 100 060 782 362, 03-27-19 to 04-26-19 -- \$22.24. 24. Penelec, Jim Edwards Dr., 100 076 854 841, 03-28-19 to 04-25-19 -- \$16.60. 25. Penelec, 900 Locust St., office, 100 072 425 976, 03-29-19 to 04-29-19 -- \$113.79. 26. Penelec, Bl, electric 10 00 00 4149 7 7, 04-03-19 to 05-02-19 -- \$37.53. 27. Penelec, Salix Pump Station, 100 000 245 892, 04-02-19 to 05-01-19 -- \$89.43. 28. REA, SRPS, elec. service, 04-19 -- \$144.02. 29. REA, Naugle Dr., elec. service, 04-19 -- \$36.83. 30. HSWA, water service, WWTP & MPS, 04-30-19 -- \$72.69. 31. HSWA, water service, Locust St., 04-30-19 -- \$11.25. 32. Mountain Research, LLC, monthly testing, 03-19 -- \$965.00. 33. Permit mailing, \$924.84, postage \$71.00, 04-19 -- \$995.84. 34. Gary Costlow, retainer, 05-19 -- \$150.00. 35. Waste Management, disposal 7 dumpsters of sludge, 04-01-19 to 04-30-19 -- \$5,574.17. 36. Board member meeting fees, 04-16-19 -- \$575.00. 37. Monarch Carpet Cleaners, uniform & mat rentals, 04-19 -- \$542.13. 38. PA One Call System, Inc., 04-19 notifications -- \$157.64. 39. Environmental Service Lab, analyses, 04-19-19 to 04-30-19 -- \$476.04. 40. Luther P. Miller, (Pacific Pride) vehicle fuel, 04-30-19 -- \$358.87. 41. HSWA, water meter reads & terminations, 04-19 -- \$823.22. 42. Long Barn Inc. II, supplies, 04-19 -- \$125.72. 43. Pennworks, loan-prin. & int., 05-19 -- \$3,582.00. 44. Comcast, internet service, 04-30-19 -- \$106.85. 45. 1st Summit Bank, Naugle Dr. loan-prin & int., 05-19 -- \$2,465.00. 46. First National Bank, 3 loans, loan-prin & int., 05-19 -- \$3,249.00. 47. Visa, PARW class and supplies, 04-19 -- \$312.87. 48. Lowes, supplies, 04-19 -- \$220.07. 49. Univar, cal hypochlorite Rwwtp, 05-08-19 -- \$1,590.00. 50. Horizon, IT services, 04-19 -- \$78.15. 51. Denny Garretson, 70 bales hay, 05-19 -- \$227.50. 52. Martin Oil, diesel fuel, 04-23-19 -- \$2,171.78. 53. Cumberland Truck, supplies, 04-19 -- \$189.90. 54. ATWA, water terminations, 04-19 -- \$100.00. 55. Applied Industrial, ball bearings, 05-02-19 -- \$22.08. 56. Bird Industrial, Barnes sewage pump & parts, 04-29-19 -- \$470.40. 57. Conemaugh Mem., drug screen S. Horvath, 04-30-19 -- \$47.00. 58. LB Water, pipe & fittings George sub-div., 04-19 -- \$2,468.80. 59. Croyle Twp, Water, meter reads, 04-19 -- \$47.96. 60. Fisher Auto, supplies, 04-19 -- \$95.26. 61. Ken Fetsko, Dr. Stotler copay reimbursement, 04-24-19 -- \$30.00. 62. DAS Group, optical DO probe, 04-23-19 -- \$1,573.63. 63. EADS Group, 1st qtr. retainer, 04-25-19 -- \$300.00. 64. Eckenrode's, clean pump stations, 04-25-19 -- \$500.00. 65. Fi-Hoff, supplies for Galen George sub-division, 04-19 -- \$2,471.04. 66. Kappe Associates, UV lamps, 04-17-19 -- \$13,507.00. 67. Homer Sleek, gravel - Galen George sub-division, 04-19 -- \$4,622.56. 69. Pollu-tech, pollu-treat cl, 05-01-19 -- \$2,695.68. 70. Simply Business, printed checks, 04-15-19 -- \$213.92. 71. U-Rent, 20V dewalt kit & bits, 04-16-19 -- \$1,246.00. 72. Ray's Lawnmower Sales, parts for lawnmower, 05-14-19 -- \$41.95. 73. Groff Tractor, rental of excavator, dozer & skid steerl, 05-19 -- \$7,666.00. 74. Staples, supplies, 04-19 -- \$65.91. 75. Shaffer Brothers, 4 load shale, 05-19 -- \$500.00. Total 05-21-19 -- \$204,626.23.

FHMA: Construction: 1. EADS Group, Archeological survey for South of Salix proj, 04-19 -- \$10,276.06. Total 05-21-19 -- \$10,276.06.

Motion approving payment of the bills made by Mrs. Wieczorek, with a second by Mr. Fedash, with a roll call showing all in favor, except with Mr. Replogle abstaining from voting on the Mountain Research's bill # 32 on the list.

Mr. Sewalk reviews the May 21, 2019 Engineer's Report. The first item in the report is the South Salix project. The Pennvest funding application for the project was resubmitted for consideration at the July 17, 2019 Pennvest meeting. The current estimated project cost is \$4,467,500.00. This new estimate includes the required electrical upgrades by Penelec and an increase in contingencies. The DEP is still reviewing the Part II Permit application. The PHMC required Phase I Archeological study is completed. No artifacts were found. The report was submitted to PHMC. The PHMC clearance letter was received and a copy is attached to the report. The PA DEP can now approve the Part II Permit. The Part II permit must be issued for Pennvest to approve the project funding.

The Right of Way drawings are being reviewed by the Authority staff.

The second item is that the design is proceeding on the \$1.75 million concrete block maintenance building extension necessary to house the centrifuge project. EADS has met with the FHMA staff and made some minor changes to the preliminary layout.

The third item in the report is an update on the Ragers Hill sewer relocation. All of the forms for the cost sharing were submitted to the PennDOT. Based upon the latest PennDOT review, no changes to the FHMA sanitary sewer are required. PennDOT is now planning to let the project next year.

Mr. Sewalk explains that a meeting was held at the proposed Dollar General site located at the intersection of SR 53 and Nelson Road on May 7, 2019 with the PennDOT and PA DEP representatives to discuss the requirements to install a gravity sewer to the proposed site. The PennDOT requires a feasibility study to investigate different alternatives to provide service to the site. This study must investigate the engineering and financial feasibility of different alternatives. The four alternatives investigated by The EADS Group were attaching a gravity line to the bridge, a pump station, a new bridge structure to support the sanitary sewer outside of the PennDOT right-of-way and an inverted siphon. The inverted siphon is not feasible due to a lack of sufficient flow. Likewise, the pump station would initially have to be designed and constructed to a smaller size and then reconstructed at a later date in order to handle increased flows. The third option is to construct a separate bridge to support the gravity sanitary sewer located outside of the SR 0053 right of way. This option is estimated to have a project cost of \$1,735,000.00 and would require numerous permits and approvals. The most feasible option is the gravity line suspended under the SR 0053 bridge. The feasibility study will be submitted to the PennDOT for approval. The estimated cost of installing the sewer on the bridge was increased from \$200,000.00 to \$300,000.00.

UNFINISHED BUSINESS:

The Galen George sanitary sewer extension in Mt. Hope is completed. The total project cost came in at \$22,155.54. The developer paid \$15,000.00 and was billed for the difference of \$7,155.54.

The service line for Comcast was installed from Cross Street to the SFRWWTP. Comcast will complete the connections at the Plant and Cross Street.

NEW BUSINESS:

The PA DEP conducted the 2019 NPDES Permit Compliance Inspection at the SFRWWTP on 4-4-19. The compliance inspection report was received from the PA DEP, two Fecal Coliform limit violations were noted in the report for May and June 2018. A response has been submitted to the DEP. The summary of the response is that there is no obvious correlation between the operational conditions and the fecal coliform violations.

A meeting was held at the SR 869 bridge project site near the old Beaverdale High School. Based upon the current project plan the FHMA facilities will not be impacted. The only adjustment that may be needed will be to the manhole frames and covers on two manholes.

The Authority was contacted by William Helsel from FWF Insurance regarding the current health care coverage. Mr. Helsel has indicated that the current plan premiums appear to be increasing by 17%. He provided information on the comparable UPMC plans which may provide some savings to the Authority. These plans are being evaluated.

The six month probationary period for Carri Mathieson expired on May 4, 2019. Ms. Mathieson has adapted well to the responsibilities of the position. Likewise, Toni Bridge has filled in for Samilda Huber who retired. It is recommended that both employees receive a \$1.00 per hour increase in compensation. Motion by Mr. Replogle to increase both employee's compensation by \$1.00 per hour. The motion is second by Mr. Fedash with all in favor.

The office staff requested the addition of three federal holidays since banks and post offices are closed on these days. Motion to approve the addition of Martin Luther King's birthday, Presidents Day and Columbus Day as paid holidays for the office staff by Mr. Haynal, second by Mr. Kundrod with all in favor.

The April 2019 Treasurer's Report and the Budget to Actual Report are reviewed. Motion to approve the Treasurer's Report by Mrs. Vivian, with a second by Mr. Richards, with all in favor.

A motion to adjourn is made at 7:38 by Mr. Fedash.



Sarah Wiczorek, Secretary



June 21, 2019

Ms. Laura Penatzer
Borough Secretary/Treasurer
Summerhill Borough
524 Main Street, PO Box 289
Summerhill, PA 15958

IMPORTANT INFORMATION – TiVo CUSTOMERS ACCESSING XFINITY ON DEMAND APP

We are committed to keeping you updated about actions that may affect our customers. To that end, and as a courtesy in the event you receive questions, we are letting you know that as of June 25, 2019, the Xfinity On Demand app will no longer be available on TiVo devices.

In close consultation with TiVo, we made the decision to remove the Xfinity On Demand app from TiVo devices because the platform that permits those entitlements utilizes outdated technology that can no longer be updated and is therefore susceptible to security breaches. Both Xfinity and TiVo have notified affected customers of this equipment issue.

Should you have any questions about this change or any other cable matter, please contact Cheryl L. McCabe, Regional Manager, Government & External Affairs, at 724-205-6519.

Sincerely,

Deanne Trent
Manager, External & Government Affairs
Comcast

SUMMERHILL BORO MUNICIPAL LIGHT Customer Account Aging

(+60/+90/Active/Final/ as of Jul 05, 2019)

Account	Name	Status	Current	Over 30	Over 60	Over 90	Total
01-00390-00	LANCE MCGOUGH	A	141.57	117.58	115.52	0.00	374.67
01-00651-00	RYAN QUASHNIE	A	55.15	113.91	119.64	0.00	288.70
01-00661-00	BRIAN DONNELLY	A	90.95	156.34	143.44	168.36	559.09
01-00703-00	HOPE OSNATO-CORBETT	A	68.80	10.30	50.26	0.00	129.36
01-00960-00	STACEY FYOCK	A	34.47	89.29	95.16	0.00	218.92
01-01040-00	JANET DAVID FISHER	A	42.45	66.43	2.88	0.00	111.76
01-01190-00	HEIDI GOLDEN	A	71.53	101.04	0.10	0.00	172.67
01-01290-00	GARY SANDERS	A	49.27	61.46	1.85	0.00	112.58
01-01525-00	DUSTIN MILLER	A	61.14	88.17	50.97	0.00	200.28
01-01600-00	THOMAS KITCHICK	A	164.25	165.93	6.05	0.00	336.23
01-01620-00	THOMAS KITCHICK	A	649.00	710.29	15.21	0.00	1,374.50
01-01701-00	THOMAS KITCHICK	A	99.46	91.30	2.31	0.00	193.07
01-01730-00	RICHARD DIERLING	A	13.15	13.33	0.42	0.00	26.90
01-02200-00	NANCY FELIX	A	31.34	35.55	73.09	0.00	139.98
01-02210-00	NANCY FELIX	A	24.02	23.61	77.64	6.77	132.04
01-02260-00	NEW LEVEL FITNESS	A	172.13	94.17	104.72	0.00	371.02
01-02490-00	JEAN GALLA	A	43.29	79.23	38.28	0.00	160.80
01-02600-00	MANDY SIMMONS	A	49.48	70.22	3.30	0.00	123.00
01-02610-00	MANDY SIMMONS	A	119.62	108.28	142.35	0.00	370.25
01-02660-00	WILLIAM PLUMMER	A	103.24	105.80	95.95	0.00	304.99
01-02850-00	JOHN WHISTLER	A	123.40	115.89	85.79	202.22	527.30
01-02922-00	RYAN QUASHNIE	A	86.75	58.10	86.12	0.00	230.97
Accounts Listed: 22			2,294.46	2,476.22	1,311.05	377.35	6,459.08