

**Summerhill Borough Council**  
**Monthly Meeting of May 14, 2019**  
**AGENDA**

Visitors

Minutes of Previous Meeting

Financial Statements

Payment of Bills

Fund Transfer

Budgets

**Correspondence**

- \* Forest Hills Municipal Authority
  - Minutes
- \* Laurel Municipal Inspection Agency
  - Minutes/Permit Report
- \* Forest Hills Regional Alliance
  - Agenda
- \* Croyle Township Police Report
- \* The EADS Group; Resolution for Grant
- \* Other

**Old Business**

- \* Delinquent Light Accounts
- \* Park/Sidewalk Project
- \* Codification
- \* Welcome Sign
- \* Resident Letter (Christmas Light Donations)
- \* Other

**New Business**

- \* Committee Head Updates
- \* Other

***Summerhill Borough Council***  
***Minutes of the Regular Monthly Meeting***  
**April 9, 2019**

The regular monthly meeting for Summerhill Borough Council was opened by President Daryl Bodenschatz at 7:00pm, with the Pledge of Allegiance to the Flag.

Council members present; Brad Bodenschatz, Daryl Bodenschatz, Nicole Crowell, Russell Jones, Becky Templeton, Joni Trovato and Terri Washko.

Others present; Secretary/Treasurer Laura L. Penatzer, Electrician Robert McCormick, Street Commissioner Thomas Susko, Electric Secretary Karmen Baumgardner, Daniel Beyer (The EADS Group), Ron Portash (Mainline Newspapers), Jacob Ritchey, Steve Larocca and Leslie Digiaino.

Leslie Digiaino and Steve Larocca were present asking what the status was on the Summerhill Real Estate property, with the safety issue. It was explained that Laurel Municipal Inspection Agency is currently working on the violation and it's going to be a long process for the clean-up process, due to the new NJET issue and they will be kept informed.

Jacob Ritchey questioned Council if he would be allowed to have a small chicken coop with approximately six chickens, no roosters, on his property. Secretary/Treasurer Laura Penatzer reports that there is currently an ordinance on the books, which would have to be reworded, being it's a very old one, with the consensus of Council to review different ordinances and discuss again at the next monthly meeting. Mr. Ritchey requests to be kept informed on the decision and thanks Council for their time.

The minutes were approved, by a motion by Russell Jones, second by Becky Templeton; unanimous approval.

The financial statements were approved by a motion from Terri Washko, second by Joni Trovato; unanimous approval.

By a motion from Becky Templeton, the bills were approved, second by Terri Washko; unanimous approval.

The budgets for the end of the March are at 25%.

No fund transfer was due for the paying of the bills.

**Correspondence:**

The minutes were received and reviewed from the Forest Hills Municipal Authority, from their

February meeting.

The minutes from Laurel Municipal Inspection Agency from March were reviewed with no permits issued. An email was received from Barb Frantz regarding JNET, which identifiers are now needed for citations. There are four different options on how each municipality can proceed. Mayor Eric Miller will explain further in detail and suggest which option is best for Summerhill Borough.

No agenda was received from Forest Hills Regional Alliance, with the next meeting to be held in Adams Township on the 17<sup>th</sup> of this month, at 7:00pm.

The Croyle Township Police Department report was received for the month of March with ten incidents reported.

A letter was received from Comcast informing all customers that as of May 2, 2019, the monthly rate for Acorn TV will change from \$4.99 to \$5.99 per month, due to an increase in programming costs from Acorn TV.

A notice of payment for liquid fuels letter was received informing Council that the 2019 allocation for Liquid Fuels will be \$17,307.38 and will be received by the end of April.

**Old Business:**

There were fifteen delinquent light accounts, with Accounts #471, 703, 1525, 2200 and 2210 receiving certified letters. Accounts #2600 and 2610 has until April 12<sup>th</sup>, then they will receive a shut off notice.

Daniel Beyer, from The EADS Group, reports to Council that one signature is still needed, with notarization, then advertising will take place this week through The EADS Group for sealed bids for the sidewalk project. By a motion from Becky Templeton, the sidewalk project will be advertised, second by Nicole Crowell; unanimous approval. A special meeting will be held on May 9<sup>th</sup> for the deadline and opening of the sealed bids at 7:00pm at the municipal building, with final awarding at the regular monthly meeting on May 14<sup>th</sup>, second by Joni Trovato; unanimous approval.

Mr. Beyer will also submit another application for the Greenways, Trails and Recreation Program (GTRP) grant of up to \$250,000.00 from the Commonwealth Financing Authority to be used for the Summerhill Borough Recreation Park Improvement Project. A resolution for the said grant will need to be approved at the next regular monthly meeting.

The draft for the codification process is still ongoing and should be ready within approximately

three to four months. Council will then have to approve the draft for publication.

The Welcome to Summerhill Signs are currently pending and will be kept on the agenda.

The town letter that Councilwoman Becky Templeton drafted will be in the mail within two days. Council will be kept informed as to how many come in.

Paving estimates were received from a meeting with Mike Bowser from PennDOT. West Jackson is approximately \$45,000 to \$55,000, Dibert \$26,500, Bridge \$16,000 and Willow \$5,500. That's being milled at 1 ½", leveling at ¾" and wearing at 1 ½". It was the consensus of Council that West Jackson should be their first priority, Bridge second, Dibert third and Willow forth. Street Commissioner Thomas Susko will contact Mr. Bowser to discuss bituminous curbing and get both types of curbing estimates for the next meeting.

**New Business:**

By a motion from Russell Jones, the above street project will be part of the County Aid Project through County Liquid Fuels, second by Brad Bodenschatz; unanimous approval. The appropriate paperwork will be completed and filed with the County Commissioners and PennDOT.

Councilman Russell Jones reports that a new compressor is needed and will bring prices to the next monthly meeting.

Street Commissioner Thomas Susko reports that paperwork has been filed with District 9, regarding a meeting discussing SR53 drudging. No decisions have been made through PennDOT, until after all meeting/paperwork have been discussed.

A "Free" PSAB webinar is to be held on April 23<sup>rd</sup> from 12:00pm – 1:00pm, regarding street lighting per Councilwoman Becky Templeton. All are encouraged to check it out.

Mrs. Templeton also researched quickly other ordinances from other municipalities regarding "Backyard Chickens" Ordinances and she sent copies to all of Council's emails. Being that there is interest in having chickens and larger cities allow residents to have a small amount of chickens (no roosters), that several different ordinances will be reviewed and discussed at the next regular monthly meeting.

**Minutes of 04/09/19**  
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The meeting was adjourned at 8:10pm by a motion from Russell Jones, second by Becky Templeton; unanimous approval.

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President

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Mayor

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Secretary/Treasurer

**Borough of Summerhill  
Balance Sheet  
As of April 30, 2019**

Accrual Basis

	Apr 30, 19
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000 · Cash and Investments	
11000 · 1st Summit Bank; Gen. Checking	19,384.80
12006 · First Commonwealth Business Sav	104,592.42
12010 · 1st Summit Bank; CD#1; 2836	52,292.61
12011 · 1st Summit Bank; CD#2; 2844	52,292.61
12012 · 1st Summit Bank; CD#1; 5991	102,596.64
12013 · 1st Summit Bank; CD#2; 6033	101,300.60
12100 · 1st Summit Bank; Money Market	108,370.76
12500 · 1st Summit Bank; 125th Anniv.	20,112.81
<b>Total 1000 · Cash and Investments</b>	<b>560,943.25</b>
<b>Total Checking/Savings</b>	<b>560,943.25</b>
<b>Total Current Assets</b>	<b>560,943.25</b>
<b>TOTAL ASSETS</b>	<b>560,943.25</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
0200 · Accounts Payable	-58,557.03
<b>Total Accounts Payable</b>	<b>-58,557.03</b>
<b>Other Current Liabilities</b>	
0210 · Payroll Liabilities	3,949.44
<b>Total Other Current Liabilities</b>	<b>3,949.44</b>
<b>Total Current Liabilities</b>	<b>-54,607.59</b>
<b>Total Liabilities</b>	<b>-54,607.59</b>
<b>Equity</b>	
0300 · Opening Bal Equity	230,387.25
0390 · Retained Earnings	369,890.05
Net Income	15,273.54
<b>Total Equity</b>	<b>615,550.84</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>560,943.25</b>

**SUMMERHILL BOROUGH COUNCIL**  
**Meeting of May 14, 2019**  
**FINANCIAL STATEMENT**  
**1<sup>st</sup> Summit Bank**  
**General Fund**

Balance forward April 1			\$ 22,641.04
Income:			
Berkhimer Tax Administrators	\$	4,073.54	
Fines; Local	\$	27.88	
Interest on General Checking	\$	8.50	
Real Estate; Current Year	\$	2,966.60	
Real Estate Tax Info. Requests	\$	20.00	
Real Estate Transfer Tax	\$	34.30	
<b>Total Income</b>			<u>\$ 7,130.82</u>
<b>Income plus balance forward</b>			<u>\$ 29,771.86</u>
Expenses:			
04/01/19	\$	1,361.89	
04/08/19	\$	1,997.45	
04/09/19	\$	3,614.94	
04/12/19	\$	939.64	
04/17/19	\$	165.00	
04/23/19	\$	1,351.65	
04/30/19	\$	956.49	
<b>Total Expenses</b>			<u>\$ 10,387.06</u>
<b>Balance as per checkbook April 30</b>			<u>\$ 19,384.80</u>
Plus, Outstanding Checks			
#1272      \$ 346.84      #1791      \$ 359.11			
#1273      \$ 7.89      #1792      \$ 7.02			
#1410      \$ 110.00      #1793      \$ 332.86			
#1566      \$ 121.44      #1795      \$ 450.00			
#1790      \$ 116.99      #1812      \$ 956.49			
<b>Total outstanding checks</b>			<u>\$ 2,808.64</u>
<b>Balance as per statement April 30</b>			<u>\$ 22,193.44</u>

Account# 3284  
Interest Rate of .46%

**Financial Statement  
Meeting of May 2019**

**FIRST COMMONWEALTH  
Business Savings Account**

Balance forward April 1		\$104,566.63
Income:		
Interest	\$ 25.79	
Total Income		<u>\$ 25.79</u>
Income plus Beginning Balance		\$104,592.42
Less Expenses:		
None		
Total Expenses		<u>\$ .00</u>
<b>Balance as per checkbook April 30</b>		<b>\$104,592.42</b>
Plus, outstanding checks		
None	\$ .00	
Total outstanding checks		<u>\$ .00</u>
Balance as per statement April 30		\$104,592.42

**Business Savings Account  
Account# 7120074373  
Interest Rate of .30%**



**Financial Statement  
Meeting of May 2019**

**1<sup>st</sup> Summit Bank**

**CERTIFICATE OF DEPOSIT  
#1-2016**

Balance forward March 2016		\$ 50,000.00
Income:		
09/29/16	\$378.08	
03/29/17	\$374.73	
09/29/17	\$383.78	
03/29/18	\$380.37	
09/29/18	\$389.55	
03/29/19	\$386.10	
Total Income		<u>\$ 2,292.61</u>
Income plus balance forward as of April 2019		\$ 52,292.61

***Certificate of Deposit; 36 Month***

***Account# 370012836  
Six-Month Interest***

***Interest Rate of 1.50%  
Renewal Date of 03/28/19***

**Financial Statement  
Meeting of May 2019**

**1<sup>st</sup> Summit Bank**

**CERTIFICATE OF DEPOSIT  
#2-2016**

Balance forward March 2016		\$ 50,000.00
Income:		
	09/29/16	\$378.08
	03/29/17	\$374.73
	09/29/17	\$383.78
	03/29/18	\$380.37
	09/29/18	\$389.55
	03/29/19	\$386.10
Total Income		<u>\$ 2,292.61</u>
Income plus balance forward as of April 2019		\$ 52,292.61

***Certificate of Deposit; 36 Month***

***Account# 370012844  
Six-Month Interest***

***Interest Rate of 1.50%  
Renewal Date of 03/28/19***

**Financial Statement  
Meeting of May 2019**

**1<sup>st</sup> Summit Bank**

**CERTIFICATE OF DEPOSIT  
#1-2018**

Balance forward April 2018		\$ 100,000.00
Income:		
10/27/18	\$ 1,293.53	
04/26/19	\$ 1,303.11	
Total Income		<u>\$ 2,596.64</u>
Income plus balance forward as of April 2019		\$102,596.64

***Certificate of Deposit; 36 Month***

***Account# 370015991  
Six-Month Interest***

***Interest Rate of 2.60%  
Renewal Date of 04/27/21***

**Financial Statement  
Meeting of May 2019**

**1<sup>st</sup> Summit Bank**

**CERTIFICATE OF DEPOSIT  
#2-2018**

Balance forward May 2018		\$ 100,000.00
Income:		
11/09/18	\$ 1,300.60	
Total Income		<u>\$ 1,300.60</u>
Income plus balance forward as of April 2019		\$101,300.60

***Certificate of Deposit; 36 Month***

***Account# 370016033  
Six-Month Interest***

***Interest Rate of 2.60%  
Renewal Date of 05/10/21***

***Financial Statement  
Meeting of May 2019***

**1<sup>ST</sup> SUMMIT BANK MONEY MARKET**

Balance forward April 1			\$108,325.34
Income:			
Interest on Money Market	\$	45.42	
Total Income			<u>\$ 45.42</u>
Income Plus Balance Forward			<u>\$108,370.76</u>
Less expenses:			
None	\$	.00	
Total Expenses			<u>\$ .00</u>
Balance as per Statement April 30			\$108,370.76

***1<sup>st</sup> Summit Bank Money Market; Account #0621***

Interest Rate of .51%

**Financial Statement  
Meeting of May 2019**

**1<sup>st</sup> Summit Bank  
125<sup>th</sup> Anniversary Account**

Balance forward April 1		\$ 20,105.21
Income:		
Interest	\$ 7.60	
Total Income		<u>\$ 7.60</u>
Income plus balance forward		\$ 20,112.81
Expenses:		
None	\$ .00	
Total Expenses		<u>\$ .00</u>
<b>Balance as per checkbook April 30</b>		<b>\$ 20,112.81</b>
Plus, Outstanding Checks		
None		
Total outstanding checks		<u>\$ .00</u>
Balance as per statement April 30		\$ 20,112.81

Account# 3305  
Interest Rate of .46%

Borough of Summerhill; Electric Department

Balance Sheet

As of April 30, 2019

Cash Basis

	<u>Apr 30, 19</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1000-Cash & Investments	103,258.74
Total Checking/Savings	<u>103,258.74</u>
Total Current Assets	<u>103,258.74</u>
<b>TOTAL ASSETS</b>	<b><u>103,258.74</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Retained Earnings	108,241.77
Net Income	<u>-4,983.03</u>
Total Equity	<u>103,258.74</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>103,258.74</u></b>

**SUMMERHILL BOROUGH COUNCIL**  
**Meeting of May 14, 2019**  
**FINANCIAL STATEMENT**  
**Electric Fund; S & T Bank**

Balance forward April 1		\$ 90,189.03
Income:		
Electric Sales	\$ 32,641.57	
Meter Deposit	\$ 500.00	
Total Income		<u>\$ 33,141.57</u>
Income plus balance forward		\$123,330.60
Expenses:		
04/09/19	\$ 1,022.91	
04/25/19	\$ 19,048.95	
Total Expenses		<u>\$ 20,071.86</u>
<b>Balance as per checkbook April 30</b>		<b><u>\$103,258.74</u></b>
Plus, Outstanding Checks		
#117 \$ 18,949.35		
#118 \$ 99.60		
Total outstanding checks		<u>\$ 19,048.95</u>
Balance as per statement April 30		\$122,307.69

**Free Interest Checking Account # 1847; Interest Rate of .0%**



**Summerhill Borough Liquid Fuels  
Balance Sheet  
As of April 30, 2019**

Accrual Basis

	<u>Apr 30, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>Cash &amp; Investments</b>	
1st Summit Bank; Liquid Fuels	56,717.86
S & T; General Checking Account	<u>-2,459.20</u>
<b>Total Cash &amp; Investments</b>	<u>54,258.66</u>
<b>Total Checking/Savings</b>	<u>54,258.66</u>
<b>Total Current Assets</b>	<u>54,258.66</u>
<b>TOTAL ASSETS</b>	<u><b>54,258.66</b></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Opening Bal Equity	40,704.36
Retained Earnings	-2,641.71
Net Income	<u>16,196.01</u>
<b>Total Equity</b>	<u>54,258.66</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>54,258.66</b></u>

*Borough of Summerhill  
Meeting of May 14, 2019  
Financial Statement*

*1<sup>st</sup> Summit Bank*

*LIQUID FUELS*

*Checking Account*

Balance forward April 1		\$ 38,105.85
Income:		
Interest Credit	\$ 16.07	
Refund from General Account	\$ 1,351.65	
State Share	\$ 17,307.38	
Total income		<u>\$ 18,675.10</u>
Income plus balance forward		\$ 56,780.95
Less expenses:		
04/25/19	\$ 63.09	<u>\$ 63.09</u>
<b>Balance as per checkbook April 30</b>		<b>\$ 56,717.86</b>
Plus, outstanding checks		
None	\$ .00	
Total outstanding checks		<u>\$ .00</u>
Balance as per statement April 30		\$ 56,717.86

**L.F. Money Market Account #3268  
Interest Rate of .46%**

**SUMMERHILL BOROUGH COUNCIL**  
**Monthly Meeting of May 14, 2019**  
**LISTING OF BILLS**

1 <sup>st</sup> Summit Bank	941; Internal Revenue Service	\$ 1,220.26
Charles Brown Construction	Repair Water Damages	\$ 2,187.00
Comcast	Internet, Digital Voice	\$ 139.34
Croyle Township Supervisors	April Police Coverage	\$ 450.00
Forest Hills Municipal Authority	April Usage (Ball field/Building)	\$ 78.00
FWF Insurance	Insurance Installment (Estimate)	\$ 1,638.00
Highland Sewer & Water	April Service	\$ 82.53
Mainline Newspapers	Legal Ad; Special Meeting	\$ 27.40
Martin Oil	Vehicle Fuel; April	\$ 130.05
Payroll	May (Estimate)	\$ 3,000.00
Ray's Lawnmower Sales & Service	Service Husqvarna Mower	\$ 50.22
Stager's Store	Wire Brush, Paint, Sees, Wrench	\$ 88.52
SWIF	Installment 10 Of 11	\$ 987.00
Verizon	Service	\$ 38.89
Visa	Grasshopper	<u>\$ 31.17</u>
<b>TOTAL OPERATING FUND</b>		<b>\$ 10,148.38</b>

**BALANCE OF 1<sup>ST</sup> SUMMIT CHECKING ACCOUNT**                     **05/01/19**       **\$ 19,384.80**

**Electric Fund**

Allegheny Electric Cooperative	Monthly Electricity Sales	\$ 734.15
AMP-Ohio	Service (Estimate)	\$ 20,000.00
Chris Gabany	Meter Deposit Credit	\$ 150.70
David Templeton	Postage for Christmas Donation Letters	\$ 143.00
Groff Tractor	Hydraulic Repair; Bucket Truck	\$ 246.70
Light-Up-Fund	Donation; Chris Gabany from Meter Deposit	\$ 100.00
PA Department of Revenue	Monthly Sales Tax	\$ 221.63
PMEA	Annual Dues for 2019 (\$5/Meter)	\$ 1,480.00
Robert McCormick; Expenses	Vehicle Fuel	\$ 99.60
The Long Barn II, Inc.	Keys	<u>\$ 5.25</u>
<b>TOTAL OPERATING FUND</b>		<b>\$ 23,181.03</b>

**BALANCE OF OPERATING FUND CHECKING ACCOUNT** 05/01/19       **\$103,258.74**

**Borough of Summerhill  
2019 Budget  
January through April 2019**

Accrual Basis

34%

	Jan - Apr 19	Budget	% of Budget
<b>Income</b>			
<b>3000 - TAXES</b>			
30110 · Real Estate Tax, Current Year	3,219.25	14,500.00	22.2%
30140 · Real Estate Tax, Prior Year	72.95	500.00	14.6%
31020 · Earned Income Tax	16,285.68	40,000.00	40.7%
31030 · Realty Tax; Recorder of Deeds	845.25	1,000.00	84.5%
31040 · Tax Information Requests	240.00	1,500.00	16.0%
<b>Total 3000 · TAXES</b>	<b>20,663.13</b>	<b>57,500.00</b>	<b>35.9%</b>
<b>3200 · LICENSES &amp; PERMITS</b>			
32180 · Cable TV Franchise	8,507.31	8,500.00	100.1%
32280 · Street & Curb Permits	0.00	0.00	0.0%
<b>Total 3200 · LICENSES &amp; PERMITS</b>	<b>8,507.31</b>	<b>8,500.00</b>	<b>100.1%</b>
<b>3300 · FINES</b>			
33100 · Fines - State and Local	452.09	500.00	90.4%
<b>Total 3300 · FINES</b>	<b>452.09</b>	<b>500.00</b>	<b>90.4%</b>
<b>3400 · INTEREST</b>			
34170 · Int. on First Comm. Bus. Sav.	103.10	200.00	51.6%
34190 · Int. on 1st Summit Bank CD#1; 2836	386.10	900.00	42.9%
34200 · Int. on 1st Summit Bank CD#2; 2844	386.10	900.00	42.9%
34210 · Int. on 1st Summit Money Market	181.56	500.00	36.3%
34220 · Interest on 1st Summit Gen. Ck.	34.43	500.00	6.9%
34230 · Interest; 1st Summit; 125th Ann	30.39	85.00	35.8%
34240 · Int. on 1st Summit CD#1; 5991	1,303.11	0.00	100.0%
34250 · Int. on 1st Summit; CD#2; 6033	0.00	0.00	0.0%
<b>Total 3400 · INTEREST</b>	<b>2,424.79</b>	<b>3,085.00</b>	<b>78.6%</b>
<b>3500 · STATE SHARED REVENUE</b>			
35500 · Foreign Fire	0.00	2,000.00	0.0%
35508 · Liquor Licenses	200.00	200.00	100.0%
35703 · Liquid Fuels Tax	-1,351.65		
<b>Total 3500 · STATE SHARED REVENUE</b>	<b>-1,151.65</b>	<b>2,200.00</b>	<b>-52.3%</b>
<b>3700 · ELECTRIC SYSTEM</b>			
37240 · Sales of Electricity	0.00	371,990.00	0.0%
<b>Total 3700 · ELECTRIC SYSTEM</b>	<b>0.00</b>	<b>371,990.00</b>	<b>0.0%</b>
<b>3900 · OTHER FINANCING SOURCES</b>			
39501 · Refunds of Current Year Expense	3,024.85		
39502 · Annual Electric Transfer	40,000.00	60,000.00	66.7%
39504 · 125th Transfer for Park Project	0.00	20,000.00	0.0%
39505 · Trans. Cap. Construct. From Sav	0.00	160,000.00	0.0%
<b>Total 3900 · OTHER FINANCING SOURCES</b>	<b>43,024.85</b>	<b>240,000.00</b>	<b>17.9%</b>
<b>Total Income</b>	<b>73,920.52</b>	<b>683,775.00</b>	<b>10.8%</b>
<b>Expense</b>			
<b>4000 · Legislative Body</b>			
43310 · Travel Expenses	0.00	1,000.00	0.0%
44200 · Dues, Subscripents & Memberships	2.55	350.00	0.7%
44600 · Meetings & Conferences	0.00	300.00	0.0%
<b>Total 4000 · Legislative Body</b>	<b>2.55</b>	<b>1,650.00</b>	<b>0.2%</b>
<b>4020 · Financial Administration</b>			
43100 · Auditor Fees	1,100.00	1,100.00	100.0%
<b>Total 4020 · Financial Administration</b>	<b>1,100.00</b>	<b>1,100.00</b>	<b>100.0%</b>
<b>4030 · Tax Collection</b>			
41140 · Wages - Tax Collector	241.45	1,000.00	24.1%
42150 · Supplies	520.50	700.00	74.4%

**Borough of Summerhill  
2019 Budget  
January through April 2019**

Accrual Basis

	Jan - Apr 19	Budget	% of Budget
42151 · Postage	0.00	100.00	0.0%
42152 · Tax Information Requests	240.00	1,500.00	16.0%
43530 · Fidelity Bond	252.00	252.00	100.0%
<b>Total 4030 · Tax Collection</b>	<b>1,253.95</b>	<b>3,552.00</b>	<b>35.3%</b>
<b>4040 · Legal Services</b>			
43140 · Solicitor Legal Services	0.00	1,200.00	0.0%
43170.1 · Solicitor Retainer	1,000.00	300.00	333.3%
43410 · Legal Advertising	22.40	1,000.00	2.2%
<b>Total 4040 · Legal Services</b>	<b>1,022.40</b>	<b>2,500.00</b>	<b>40.9%</b>
<b>4050 · Secretary</b>			
41160 · Wages - Secretary	2,400.00	7,200.00	33.3%
42110 · Office Supplies	442.86	500.00	88.6%
42140 · Office Equipment Maintenance	1,028.15	100.00	1,028.2%
43250 · Postage	178.82	300.00	59.6%
43260 · Printing	0.00		
43530.1 · Fidelity Bond	325.00	495.00	65.7%
43850 · Box Rentals	0.00	16.00	0.0%
43950 · Codification	0.00	6,000.00	0.0%
<b>Total 4050 · Secretary</b>	<b>4,374.83</b>	<b>14,611.00</b>	<b>29.9%</b>
<b>4070 · Data Processing</b>			
43000 · Computer Services	0.00	1,000.00	0.0%
44000 · Web Maintenance	0.00	50.00	0.0%
<b>Total 4070 · Data Processing</b>	<b>0.00</b>	<b>1,050.00</b>	<b>0.0%</b>
<b>4080 · Engineer</b>			
43130 · Engineering Services	17,908.98	500.00	3,581.8%
<b>Total 4080 · Engineer</b>	<b>17,908.98</b>	<b>500.00</b>	<b>3,581.8%</b>
<b>4090 · Buildings</b>			
43200 · Telephone	269.49	800.00	33.7%
43600 · Utilities	2,194.28	4,500.00	48.8%
43730 · Maintenance	461.53	1,000.00	46.2%
48200 · Building Renovations	0.00	6,000.00	0.0%
48400 · Furniture	0.00		
<b>Total 4090 · Buildings</b>	<b>2,925.30</b>	<b>12,300.00</b>	<b>23.8%</b>
<b>4110 · Fire Protection</b>			
43630 · Fire Hydrants	240.12	800.00	30.0%
45310 · Foreign Fire	0.00	2,500.00	0.0%
<b>Total 4110 · Fire Protection</b>	<b>240.12</b>	<b>3,300.00</b>	<b>7.3%</b>
<b>4270 · Solid Waste Collection</b>			
43650 · Garbage Collection	0.00	1,000.00	0.0%
<b>Total 4270 · Solid Waste Collection</b>	<b>0.00</b>	<b>1,000.00</b>	<b>0.0%</b>
<b>4300 · Highway Maintenance</b>			
41300.1 · Wages - Department Head	10,083.75	25,000.00	40.3%
41350.1 · Wages - Laborers	0.00	7,500.00	0.0%
42310 · Vehicle Fuel & Oil	1,265.62	2,000.00	63.3%
42490 · Construction Material	79.50	500.00	15.9%
42500 · Vehicle Repair & Maintenance	104.66	500.00	20.9%
42600 · Small Tools & Equipment	708.24	2,000.00	35.4%
43840 · Equipment Rental	0.00	750.00	0.0%
<b>Total 4300 · Highway Maintenance</b>	<b>12,241.77</b>	<b>38,250.00</b>	<b>32.0%</b>
<b>4390 · Highway Construction</b>			
46100.1 · Capital Construction	0.00	160,000.00	0.0%
46100.4 · Street Signs	0.00	3,922.00	0.0%

**Borough of Summerhill**  
**2019 Budget**  
**January through April 2019**

Accrual Basis

	Jan - Apr 19	Budget	% of Budget
<b>Total 4390 · Highway Construction</b>	0.00	163,922.00	0.0%
<b>4420 · Electric System Expense</b>			
41300 · Wages - Department Head	2,220.00	6,500.00	34.2%
41350.2 · Wages - Laborers	315.00	2,100.00	15.0%
41360 · Wages - Clerical	1,400.00	4,200.00	33.3%
42310.1 · Vehicle Fuel & Oil	0.00	400.00	0.0%
42500.1 · Vehicle Repair & Maintenance	0.00		
44300 · Gross Receipts Tax	1,100.44	3,600.00	30.6%
44301 · All Exp. from Elec. Budget Shee	0.00	371,990.00	0.0%
47400 · Machinery & Equipment	0.00		
<b>Total 4420 · Electric System Expense</b>	5,035.44	388,790.00	1.3%
<b>4500 · Culture/Recreation</b>			
45400 · Contributions to Organizations	50.00	100.00	50.0%
<b>Total 4500 · Culture/Recreation</b>	50.00	100.00	50.0%
<b>4540 · Parks</b>			
42150.1 · Supplies	33.95	1,250.00	2.7%
46100 · Capital Construction	0.00	20,000.00	0.0%
<b>Total 4540 · Parks</b>	33.95	21,250.00	0.2%
<b>4810 · Intergovernmental Expenditures</b>			
45200 · Laurel Municipal Inspec. Agency	94.15	500.00	18.8%
45210 · Police Coverage	1,800.00	5,400.00	33.3%
<b>Total 4810 · Intergovernmental Expenditures</b>	1,894.15	5,900.00	32.1%
<b>4860 · Insurance</b>			
43500 · Insurance	8,956.00	19,000.00	47.1%
<b>Total 4860 · Insurance</b>	8,956.00	19,000.00	47.1%
<b>6560 · Payroll Expenses</b>	1,607.54	5,000.00	32.2%
<b>6999 · Uncategorized Expenses</b>	0.00		
<b>8000 · PA Unemployment</b>	0.00		
<b>Total Expense</b>	58,646.98	683,775.00	8.6%
<b>Net Income</b>	<b>15,273.54</b>	<b>0.00</b>	<b>100.0%</b>

**Borough of Summerhill; Electric Department  
Profit & Loss Budget vs. Actual**

Accrual Basis

January through April 2019

34%

	Jan - Apr 19	Budget	% of Budget
<b>Income</b>			
3400-Interest			
34110-Interest on Checking	0.00	0.00	0.0%
<b>Total 3400-Interest</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
<b>3700-Electric System</b>			
37240-Sales of Electricity	129,715.88	334,740.00	38.8%
37252-Service Calls	0.00	0.00	0.0%
37256-Meter Deposit	1,750.00	1,250.00	140.0%
37257-Service Fee	0.00	36,000.00	0.0%
<b>Total 3700-Electric System</b>	<b>131,465.88</b>	<b>371,990.00</b>	<b>35.3%</b>
<b>Total Income</b>	<b>131,465.88</b>	<b>371,990.00</b>	<b>35.3%</b>
<b>Expense</b>			
4420-Electric System Expenses			
42120-Billing Forms & Supplies	357.00	600.00	59.5%
42310-Vehicle Fuel	99.60		
42500-Vehicle Maintenance	1,697.27	1,500.00	113.2%
43110-Billing Services	0.00	350.00	0.0%
43180-Collection of Services	0.00	180.00	0.0%
43181-Meter Deposit Credit	105.82	1,250.00	8.5%
43250-Postage	0.00	1,750.00	0.0%
43610-Purchase of Electricity	89,118.32	243,966.00	36.5%
43840-Equipment Rental	450.00		
47400-Machinery & Equipment	4,270.90	15,000.00	28.5%
47401-Annual Electric Transfer	40,000.00	60,000.00	66.7%
47402-Contracted Electrical Svc	0.00	14,774.00	0.0%
47403-Dues, Subscriptions	350.00	2,000.00	17.5%
47404-Infrastructure & Improv.	0.00	30,620.00	0.0%
<b>Total 4420-Electric System Expenses</b>	<b>136,448.91</b>	<b>371,990.00</b>	<b>36.7%</b>
<b>Total Expense</b>	<b>136,448.91</b>	<b>371,990.00</b>	<b>36.7%</b>
<b>Net Income</b>	<b>-4,983.03</b>	<b>0.00</b>	<b>100.0%</b>

## Summerhill Borough Liquid Fuels Profit & Loss Budget vs. Actual

Accrual Basis

January through April 2019

34%

	Jan - Apr 19	Budget	% of Budget
<b>Income</b>			
<b>INTEREST</b>			
1st Summit Bank; Interest	59.27	160.00	37.0%
<b>Total INTEREST</b>	59.27	160.00	37.0%
<b>STATE SHARED REVENUE</b>			
Liquid Fuels Tax	17,307.38	16,849.91	102.7%
Reimbursement From Oper. Fund	1,351.65		
<b>Total STATE SHARED REVENUE</b>	18,659.03	16,849.91	110.7%
<b>Total Income</b>	18,718.30	17,009.91	110.0%
<b>Expense</b>			
<b>HIGHWAY CONSTRUCTION</b>			
Capital Construction	0.00	12,809.91	0.0%
Salt	2,459.20	4,000.00	61.5%
<b>Total HIGHWAY CONSTRUCTION</b>	2,459.20	16,809.91	14.6%
<b>SECRETARY</b>			
Office Supplies	63.09	200.00	31.5%
<b>Total SECRETARY</b>	63.09	200.00	31.5%
<b>Total Expense</b>	2,522.29	17,009.91	14.8%
<b>Net Income</b>	<b>16,196.01</b>	<b>0.00</b>	<b>100.0%</b>



**Forest Hills Municipal Authority (FHMA)**  
Meeting of March 19, 2019

Chairman Kirk Moss calls the regular monthly meeting of the Forest Hills Municipal Authority, at the Adams Township Municipal Building, Salix, PA, to order at 7:00 P.M. Allegiance to the flag is pledged. Roll call shows thirteen board members present: Mark Blaisdell, Jack Bodenschatz, Paul Bonfanti, Peter Fedash, Steve Haynal, Rodney Kundrod, Kirk Moss, Anthony Plummer, Patrick Replogle, Ronald Richards, George Roman, Susan Vivian and Sarah Wieczorek. Two board member, James Barish, and Larry Hoover are absent. Also attending are; Gary Costlow, Solicitor; Stephen Sewalk, The EADS Group, Engineers; Neal Sivec, Executive Director; Matthew Roman, Assistant Executive Director; and Steve Horvath, Superintendent.

Mr. Moss asks for approval of the minutes of the meeting of February 19, 2019; motion by Mr. Haynal approving the minutes, second by Mr. Replogle, with all in favor.

Mr. Kundrod reviews the 2018 audited financial statements prepared by Wessel & Co. Mr. Kundrod points out that the 2018 audit resulted in a clean opinion, which is the best opinion for an audit and means there were no problems with the audit or the accounts. The change in total assets was the result of purchasing additional Certificates of Deposit. There is a positive change in Net Position of \$16,338.00 for 2018. The graphs showing the Percentage of Individual Assets to Total Assets, the Current Ratio Five Year Comparison, the Total Revenues, five year comparison, the Average EDU and Billing, three year comparison, and the 2017 and 2018 Operating Expenses are reviewed. The 2017 and 2018 fiscal years are very similar and the Authority has a very stable operation for those years.

There is a motion approving the 2018 Financial Statements made by Mr. Haynal, with a second by Mr. Replogle, with all in favor.

**Correspondence:**

1. To Wessel & Co., 02-12-19, from Gary Costlow, the legal representation letter for the 2018 audit.
2. To Wessel & Co., 03-08-19, the FHMA's representation letter for the 2018 audit.
3. From Waste Management, 3-19-19, based on the Form 43 sludge analyses, landfill disposal approval is renewed to 4-2-20.
4. To PA DEP via eDMR, 02-23-19, the 01-19 RWWTP DMR, average flow 0.531 MDG, maximum flow 0.790 on 01-25-19, no violations.
5. To PA DEP via eDMR, 03-02-19, the RWWTP quarterly effluent sampling results for the 1st 1/4 of 2019, monitor and report the total nitrogen, phosphorus, aluminum, manganese and iron.
6. From Wessel & Company, 03-08-19, Communication with Those Charged with Governance.
7. From Wessel & Company, 03-08-19, Communication on Internal Control Matters.
8. From Wessel & Company, 03-19-19, cover letter for 6 copies of the 2018 audited financial statements, including a copy on a flash drive.
9. From Wessel & Company, 03-19-19, forwarding 1 copy of Form DCED-

CLGS-04, which was sent the PA DCED and is to be sent to the 9 member municipalities.

10. From Wessel & Company, 03-19-19, notice to be published in compliance with Section 8 of the Municipal Authorities Act of 1945 for year end 12-31-18.

11. From Wessel & Company, 03-19-19, Executive Summary and graphs for the 2018 financial statements.

**BILLS:**

Operations: Regional: 1. Pennvest, 03-19 loan payment -- \$71,023.62. 2. FHMA, Payroll Acct, 4 week payroll -- \$60,118.38. 3. Verizon, SRPS (532-8809), 02-09-19 -- \$39.19. 4. Verizon, NGPS (495-7392), 02-18-19 -- \$34.20. 5. Verizon, WPS (495-4929), 02-18-19 -- \$39.21. 6. Verizon, St. Mich. office fax (495-3206), 02-18-19 -- \$43.79. 7. Verizon, RWWTP (495-4833), 02-18-19 -- \$125.28. 8. Verizon, Maint. Bldg. (495-7332), 02-18-19 -- \$43.67. 9. Verizon, St. Mich. Office (495-5614), 02-18-19 -- \$107.85. 10. Verizon, MPS, (495-5246), 02-18-19 -- \$43.28. 11. Verizon, Allenbill Dr. sampling station (266-3754), 02-27-19 -- \$38.99. 12. Verizon, JARI Dr. sampling station (266-3298), 02-27-19 -- \$38.99. 13. Verizon, Jim Edwards Drive flow meter (262-0037) 03-06-19 -- \$38.78. 14. Verizon, BLWWTP (487-4454) 02-09-19 -- \$68.98. 15. Verizon, Salix Pump Station (487-4895), 02-09-19 -- \$33.99. 16. Verizon Wireless, 02-21-19 -- \$475.93. 17. A T & T, long distance, 02-16-19 -- \$245.48. 18. Penelec, New Germany PS, 100 022 474 066, 01-29-19 to 02-26-19 -- \$144.19. 19. Penelec, WWTP, 100 023 142 811, 01-31-19 to 02-28-19 -- \$6,799.06. 20. Penelec, Wilmore PS 100 022 474 124; 01-29-19 to 02-26-19 -- \$191.60. 21. Penelec, MPS, 100 023 142 829, 01-31-19 to 02-28-19 -- \$978.89. 22. Penelec, Jari Dr., 100 060 783 287, 01-29-19 to 02-26-19 -- \$35.90. 23. Penelec, Allenbill Dr. 100 060 782 362, 01-26-19 to 02-27-19 -- \$45.31. 24. Penelec, Jim Edwards Dr., 100 076 854 841, 01-29-19 to 02-26-19 -- \$16.52. 25. Penelec, 900 Locust St., office, 100 072 425 976, 01-30-19 to 02-27-19 -- \$113.86. 26. Penelec, Bl, electric 10 00 00 4149 7 7, 02-04-19 to 03-04-19 -- \$170.31. 27. Penelec, Salix Pump Station, 100 000 245 892, 02-01-19 to 03-03-19 -- \$138.00. 28. REA, SRPS, elec. service, 02-19 -- \$160.28. 29. REA, Naugle Dr., elec. service, 02-19 -- \$38.86. 30. HSWA, water service, WWTP & MPS, 02-28-19 -- \$118.56. 31. HSWA, water service, Locust St., 02-28-19 -- \$11.00. 32. Mountain Research, LLC, monthly testing & sludge testing, 01-19 -- \$2,314.00. 33. Permit mailing, postage -- \$690.85; permit mail -- \$919.24; 02-19 -- \$1,610.09. 34. Gary Costlow, retainer, 03-19 -- \$150.00. 35. Waste Management, disposal 7 dumpsters of sludge, 02-01-19 to 02-28-19 -- \$5,574.17. 36. Board member meeting fees, 02-19-19 -- \$475.00. 37. Monarch Carpet Cleaners, uniform & mat rentals, 02-19 -- \$368.60. 38. PA One Call System, Inc., 02-19 notifications -- \$70.12. 39. Environmental Service Lab, analyses, 02-13-19 to 03-12-19 -- \$761.35. 40. Luther P. Miller, (Pacific Pride) vehicle fuel, 02-28-19 -- \$267.39. 41. HSWA, water meter reads & terminations, 02-19 -- \$623.22. 42. Long Barn Inc. II, supplies, 02-19 -- \$227.11. 43. Pennworks, loan-prin. & int., 03-19 -- \$3,582.00. 44. Comcast, internet service, 02-28-19 -- \$106.85. 45. 1st Summit Bank, Naugle Dr. loan-prin & int., 03-19 -- \$2,465.00. 46. First National Bank, 3 loans, loan-prin & int., 03-19 -- \$3,249.00. 47. Visa, PRWA class, windshield '95 Ford, clothing & supplies, 02-19 -- \$689.12. 48. Fisher Auto Parts, supplies, 02-19 -- \$136.03. 49. Martin Oil, heating oil for Rwwtp & office, 02-22-19 -- \$7,092.29. 50. Associated Office Equipment, 2019 contract renewal, 03-05-19 -- \$391.47. 51. Lowes, supplies, 02-19 -- \$203.96. 52.

Bird Industrial, cutters & impeller for CS pumps, 01-25-19 -- \$1,416.00. 53. Cumberland Truck. truck parts & shop supplies, 02-19 -- \$122.52. 54. EADS Group, GIS system & South of Salix proj. 01-31-19 -- \$11,908.85. 55. FWF Insurance, amended WC prem., 02-19 -- \$1,146.00. 56. Hite Co., supplies, 02-11-19 -- \$13.32. 57. SWWA, meter reads, 02-19 -- \$94.15. 58. Trombold, grinder pumps and parts for stock, 03-05-19 -- \$5,241.52. 59. Ken Fetsko, 2 Dr. Stotler copay reimbursement & mileage, 02-19 -- \$91.97. 60. Comcast, construction deposit for internet to RWWTP, 03-19 -- \$1,740.65. 61. JB Welding, flange for pipe converter @ MPS & forks on 2018 BH bucket, 03-19 -- \$445.00. 62. Woomer Bros., rental of lift as Rwwtp, 03-18-19 -- \$300.00. 63. Home Depot, supplies, 02-19 -- \$53.17. 64. M. Glosser, cleanup edge for backhoes, 03-14-19 -- \$217.60. 65. Staples, supplies, 02-19 -- \$129.89. Total 03-19-19 -- \$194,799.36.

Motion approving payment of the bills by Mrs. Vivian, with a second by Mr. Haynal, with a roll call showing all in favor, except with Mr. Replogle abstaining from voting on the Mountain Research's bill # 32 on the list.

Mr. Sewalk reviews the March 19, 2019 Engineer's Report. The first item in the report is the South Salix project. The Pennvest funding application for the project was submitted on February 6, 2019. The current estimated project cost is \$4,467,500.00. This new estimate includes the required electrical upgrades by Penelec and an increase in contingencies. The DEP is reviewing the Part II Permit and should be completed by the April Pennvest meeting. The Right of Way drawings are being reviewed by the Authority staff. The PHMC is requiring an archeological study in several areas. The EADS group will need to contact 21 property owners in order to complete the study. The study is expected to cost \$10,000.00.

It is expected that Pennvest will approve funding the project at the April meeting, the exact structure of the offer will not be known until then. Most likely the offer will be a twenty-year loan at 2.0% interest.

The second item is that the design is proceeding on the \$1.75 million concrete block maintenance building extension necessary to house the centrifuge project. EADS has met with the FHMA staff and made some minor changes to the preliminary layout.

The third item in the report is an update on the Ragers Hill sewer relocation. All of the forms for the cost sharing were submitted. Based upon the latest PennDOT review, no changes to the FHMA sanitary sewer are required.

The Authority was contacted by a developer who is looking for sanitary sewer service to the intersection of SR 53 and Nelson Road. Mr. Sewalk explains that the best option is the installation of a gravity sanitary sewer suspended from the bridge over the Little Conemaugh River. The estimated costs for this extension to the intersection of Nelson Road is approximately \$200,000. GBT Realty has offered to contribute \$65,000.00 towards the extension of the sanitary sewer. There is a motion by Mr. Fedash to proceed with the sanitary sewer extension if GBT Realty will contribute \$100,000.00 towards the extension, second by Mr. Bodenschatz with all in favor.

Finally, Mr. Sewalk explains that he checked into the Act 13 Funding. The projects being funded through this program are watershed restoration, not sewer projects.

#### UNFINISHED BUSINESS:

The location of the Peaceful Valley Road Pump Station will require the purchase of a

small 60 x 70 foot lot from the Gordon property at 238 Peaceful Valley Road. A map of the property and the proposed pump station site is included with the agenda. Mr. Moss states that he spoke with one of the owners and they are willing to transfer the portion the Authority needs for the Peaceful Valley Road Pump Station.

The Galen George sanitary sewer extension consists of approximately 600 feet of 8" sanitary sewer pipe and two manholes. The estimated cost for construction of this project is \$27,509.94. There is a motion by Mr. Bodenschatz to complete the project at the expense of the developer with a payment of 50% up front and balance upon completion, second by Mr. Fedash with all in favor.

Tom Madison thinks that the Authority offered to install the sanitary sewer tap for a proposed residence at no expense to Mr. Madison. Mr. Madison was at the March 2015 meeting at which time the Board stated that the extension could be done by the FHMA crew at the property owners expense. There is a motion to send Mr. Madison a copy of the March 2015 meeting minutes by Mr. Bodenschatz, with a second by Mr. Fedash and all in favor.

In order to keep the tap in charges uniform, the fee will have to be kept at \$2300.00 per EDU until it increases to \$3,000.00 per EDU at the conclusion of the South Salix Project. There is a motion by Mr. Blaisdell to keep the Act 203 Fee at \$2,300.00 until a later date to be determined by the progress of the South Salix Project, second by Mr. Replogle with all in favor.

#### NEW BUSINESS:

A new Ford F-350 vehicle to replace the 2006 F-250, which has in excess of 117,000 miles was priced out at \$59,635.00. There are some additional accessories including an inverter will add approximately \$5,000.00. There is a motion by Mr. Haynal to purchase the new vehicle for the approximate amount of \$64,000.00, second by Mrs. Vivian with all in favor.

The 2018 Financial Interest Statements are distributed to the board members. The completed forms must be filed by May 1, 2019.

Due to the implementation of the direct deposit payroll, and other ACH payments for payroll taxes, it is no longer necessary to maintain a separate payroll checking account. During the annual audit, Stephanie Stohon was asked if the payroll account was needed. Her answer was that a separate payroll account is a good idea only if there is a problem having a sufficient balance to pay the payroll taxes when they are due. If isolating enough to cover the tax payments is not necessary, then the payroll account is redundant. Since the FHMA does not have a cash flow problem, having the account is unnecessary. Therefore, a motion is made by Mrs. Wiczorek to close the account, second by Mr. Kundrod, with all in favor.


The crew started inspecting vents and viewports on the sewer system. Once again, about half of vent pipes separated from the traps. Inspections are continuing.

The crew rents Cliff Miller's Harley Rake for the restoration of sewer line construction. Mr. Miller would sell the implement for \$3,000.00. A new Harley Rake costs about \$11,000.00. There is a motion by Mr. Replogle to purchase the Harley Rake at a price not to exceed \$3,000.00, second by Mrs. Vivian, with all in favor.

An interim loan or line of credit for the South Salix Project will be advisable. Once a maximum amount for the line of credit is determined, then the terms under which such a line of credit could be obtained will be investigated.

The February 2019 Treasurer's Report and the Budget to Actual Report are reviewed. Motion to approve the Treasurer's Report by Mrs. Vivian, with a second by Mr. Fedash, with all in favor.

A motion to adjourn is made at 8:11 by Mrs. Vivian.

  
\_\_\_\_\_  
Sarah Wiczorek, Secretary

**CAMBRIA COUNTY BUILDING CODE ENFORCEMENT AGENCY  
EXECUTIVE BOARD MINUTES**

**April 10, 2019**

**EXECUTIVE BOARD MEMBER**

Michael Schettini – Susquehanna Township  
Tracy Strom – Ebensburg Borough

Lynn Bourdess – Croyle Township

**BOARD MEMBERS**

Ted Fudalski – Dean Township  
John Wagner – Dean Township

Pat Lee – Munster Township  
David Balon – Wilmore Borough

**STAFF**

Barbara Frantz, Administrator  
Martin Sumner, Chief Inspector

**GUESTS**

None

**CALL TO ORDER**

Vice-Chairman Schettini called the meeting to order at 7:30am. Followed by the Pledge of Allegiance. Vice-Chairman Schettini noted due to lack of quorum for a program committee meeting the meeting will be an executive board meeting. Vice-Chairman Schettini welcomed Mr. Wagner, Dean Township to the Board meeting.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES OF THE MARCH 13 EXECUTIVE BOARD MEETING**

Mr. Bourdess motioned for the approval of the March 13, 2019 meeting minutes; second by Ms. Strom. No discussion held. Motion carried.

**BILLS AND COMMUNICATIONS**

Mr. Schettini noted the bills and treasurers report for March 2019. Motion to accept treasurer's report and ratify payment of the bills for March of 2019 by Ms. Strom; second by Mr. Bourdess. Motion carried.

**STAFF REPORTS**

Ms. Frantz noted the activity report of March 2019.

Ms. Frantz noted Lorain Boroughs letter informing the Agency as to the new BCO for Lorain Borough and her reply regarding the effective date of December 31, 2019.

Ms. Frantz requested the Board approve a fee schedule adjustment for non-members of the Agency for the relocated manufactured home inspection fee to be \$125.00 + mileage + expenses instead of \$55.00/hr + mileage+ expenses.

Ms. Frantz noted that Carrolltown Borough has agreed to rent the other room on the second floor to the Agency for and additional \$180.00 per month. They need some time to assist the scouts in finding a new home.

Mr. Sumner noted that Noah has passed both his commercial electrical inspectors certification and his commercial electrical plan review certification. We now have two fully certified inspectors.

Mr. Bourdess motioned for the approval of the staff reports; second by Ms. Strom. Motion carried.

**OLD BUSINESS**

Fees for Municipalities – nothing new

Sick days - table

**NEW BUSINESS**

Motion by Ms. Strom to adjust the fee schedule change for the inspection of relocated manufactured homes for non-members from \$55.00/hr + mileage + expenses to \$125.00 + mileage + expenses; second by Mr. Bourdess. Motion carried

**DISCUSSION**

Mr. Fudalski questioned what the decision of the Board is regarding JNET. Ms. Frantz explained that the vote by the board would not be held till the May meeting. Emails were sent to all municipalities requesting their vote on the issue.

**NEXT MEETING**

The next Executive Board/Program Committee meeting of the CCBCEA will be held on Wednesday, May 8, 2019 at 7:30 AM at 300 West High Street, Ebensburg, Pa.

Motion to adjourn by Mr. Bourdess; second by Ms. Strom. Motion carried.

Meeting adjourned at 7:50AM

## **FOREST HILLS REGIONAL ALLIANCE**

www.foresthillsalliance.org

6 PM, Wednesday, April 17, 2019

Adams Township Municipal Building

### **AGENDA**

#### **Call to Order**

Rise for the "Pledge of Allegiance"

Roll call of delegates and recognition of guests and visitors

#### **Executive Director's Report**

▶ Financial statement from 1st Summit Bank as of 3/31/2019 showed a balance of \$5,886.88

▶ Report on the Ehrenfeld to Portage Study Corridor

#### **New Business**

▶ Discussion on updating the Forest Hills Regional Multi-Municipal Comprehensive Plan for 2010

▶ Reports by each of the municipal delegates of any planned summer projects/activities

▶ Comments by any delegate who attended a recent state convention

#### **Motion for Adjournment**

Next meeting will be held in the South Fork Borough Building on May 15<sup>th</sup> beginning at 7 pm

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***"As delegates to the Forest Hills Regional Alliance, we strive to promote confidence, inspiration and hope by creating a strong sense of community."***



April 11, 2019

Summerhill Borough Council  
524 Main Street  
P.O. Box 289  
Summerhill, PA 15958

CERTIFIED MAIL

To Members of Council:

**RE: Summerhill Borough  
Summerhill Borough Recreation Park Improvement Project**

In accordance with the guidelines of the Greenways, Trail, and Recreational Program (GTRP) (i.e. Exhibit 11-Notification Letters), the host municipality must be advised of proposed projects included in applications for funding under this program. This notification letter is provided to the Summerhill Borough Council to fulfill this requirement.

The Borough of Summerhill will be applying for a grant under the Department of Community of Economic Development for improvements to the Summerhill Borough Recreation Park. Improvements will consist of installation of approximately a quarter (1/4) mile, 5-ft wide pedestrian loop walking path that will also provide access to existing Park facilities, improvements to the existing surface parking area, enhancements to the sand volleyball court and the installation of a 16-ft diameter gazebo. The proposed improvements are desired by Borough residents and will significantly improve the functionality of the Recreation Park and will create a more enjoyable recreation experience for the entire community and the surrounding area. The Recreation Park project will also implement recommendations in the Forest Hills Regional Multi-Municipal Comprehensive Plan (2010) that highlighted the role that recreation facilities, like are proposed, can have in attracting new younger families to the region and in improving the *quality of life* of current residents. The Project will also implement a core directive of the Mainline Canal Greenway to facilitate a continuous land and water based recreation system that will traverse the entire Greenway Corridor.

The estimated total cost of this project is approximately **\$294,117**. Summerhill Borough is committing to provide the required 15% match of the total project cost, approximately **\$44,117**, using available local funds.

A formal letter of acknowledgement and support is hereby being requested by the Borough for this project. The letter of support should be returned to this office by May 10, 2019. Feel free to contact me at (814) 944-5035 with any questions or comments.

Sincerely,

*The EADS Group, Inc.*



By: Daniel J. Beyer, P.E.  
Municipal/Sanitary and Site Development Department Manager, Altoona Office

# Borough of Summerhill

## Summerhill Borough Municipal Light Plant

524 Main Street • PO Box 288 • Summerhill, PA 15958 • 814.495.5353

### AUTHORIZED OFFICIAL RESOLUTION

Be it RESOLVED, that the Borough of Summerhill of Cambria County hereby requests a Greenways, Trails, and Recreation Program (GTRP) grant of up to \$250,000 from the Commonwealth Financing Authority to be used for the Summerhill Borough Recreation Park Improvement Project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate Daryl Bodenschatz, President and Eric Miller, Mayor as the official(s) to execute all documents and agreements between the Summerhill Borough and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Laura Penatzer, duly qualified Secretary of the Borough of Summerhill, Cambria County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Borough of Summerhill at a regular meeting held \_\_\_\_\_ and said Resolution has been recorded in the Minutes of the Borough of Summerhill and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Borough of Summerhill this \_\_\_\_ day of \_\_\_\_\_, 2019.

Borough of Summerhill

Cambria County

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Laura Penatzer  
Secretary

# SUMMERHILL BORO MUNICIPAL LIGHT Customer Account Aging

(+60/+90/Active/Final/ as of Apr 30, 2019)

Account	Name	Status	Current	Over 30	Over 60	Over 90	Total
01-00190-00	JACQUELINE STALLER	A	66.49	82.98	64.81	3.00	217.28
01-00703-00	HOPE OSNATO-CORBETT	A	96.31	154.93	112.29	216.84	580.37
01-00960-00	STACEY FYOCK	A	140.31	227.58	202.70	18.00	588.59
01-01020-00	TODD MCGOUGH	A	28.48	25.87	1.28	0.00	55.63
01-01040-00	JANET DAVID FISHER	A	64.29	71.63	60.05	44.41	240.38
01-01067-00	TODD MCGOUGH	A	116.16	285.76	7.33	0.00	409.25
01-01190-00	HEIDI GOLDEN	A	160.78	204.97	51.35	0.00	417.10
01-01290-00	GARY SANDERS	A	61.56	68.81	2.61	0.00	132.98
01-01642-00	CHRISTIAN STEPIEN	A	145.56	285.22	7.00	0.00	437.78
01-01710-00	LARRY E. GARMAN	A	68.59	162.68	158.25	225.23	614.75
01-02042-00	LOUISIANA HOME CARE	A	137.51	171.01	140.76	0.00	449.28
01-02200-00	NANCY FELIX	A	77.53	81.25	22.48	0.00	181.26
01-02210-00	NANCY FELIX	A	43.53	56.51	53.99	0.00	154.03
01-02490-00	JEAN GALLA	A	48.75	63.41	1.58	0.00	113.74
01-02600-00	MANDY SIMMONS	A	133.06	223.46	6.79	0.00	363.31
01-02650-00	KELLY SEESE	A	106.08	131.64	147.33	27.05	412.10
01-02850-00	JOHN WHISTLER	A	83.29	115.96	86.26	0.00	285.51

Accounts Listed: 17

1,578.28    2,413.67    1,126.86    534.53    5,653.34